

**ST. CLAIR COUNTY TRANSIT DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES  
September 17, 2024**

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**Present:**

George Markezich, Chairman  
Lonnie Mosley, Trustee  
Sally Rodriguez, Trustee  
Derienzia Johnson, Trustee  
Ken Sharkey, SCCTD Managing Director  
John Baricevic, Attorney  
Jerry Thomas, Utilitra  
Alex Garrett, SCCTD  
Hollie Etling, SCCTD  
Tony Erwin, SCCTD

**Excused Absents:**

Patty Gregory, Trustee

**Call to Order:**

The meeting was called to order by Chairman Markezich, at 5:00 pm. called for a roll call for all Board Members, Rodriguez, absent; Mosley, present; Mr. Johnson, present; Gregory, absent; Markezich, present; the meeting has and official quorum.

**Approval of Minutes:**

- **A motion was made by Mr. Mosley and seconded by Ms. Rodriguez to approve the minutes of the August 20<sup>th</sup> regular Board Meeting. The motion passed with a voice vote.**

**Introduction of Guests:** Jerry Thomas

**Public Comment:** None

**Incoming Claims:** None Reported

## Reports:

### Ken Sharkey:

- Mr. Sharkey thanked the Board for their support and attendance at last month's Transit Transformation Stop event at the Fairview Heights MetroLink station.
- Mr. Sharkey advised he attended a secure platform meeting with BSD and HNTB, and TWM last month. He informed the Board, Metro will be manually tending the closed gate secure platform at Emerson Park. He added that Metro is planning to manually tend the SSP at JJK, Washington Park and SWIC in the next 3 weeks.
- Mr. Sharkey reported Alex Garrett, Rob Wilson, Director of ATS and he attended the Illinois Public Transportation Association annual conference recently held in Moline this year.
- Mr. Sharkey reported, Sonnenberg is sealcoating, crack filling and striping sections of the bike trail approved earlier this year.
- Mr. Sharkey reported Denise Williams, Tony, and he attended staffed a public hearing at the Fairview Heights REC Center. He said the purpose of the hearing was to support SCCTD's application for an Illinois Enhancement Transportation Program Grant for a bike trail and bridge over I-64 and Bunkum Road.
- Mr. Sharkey reported the SCCTD staff conducted an outreach effort on the bike trail near the Belleville Scheel Street station to receive citizen feedback on the SCCTD MetroBikLink trail system. He said we plan to conduct more outreach efforts on other sections of the trail in the next month. He added, we collected 15 survey cards and provided survey cards for people to fill out later and drop postage paid cards in the mail.
- Mr. Sharkey advised he attended a Southwestern Illinois Law enforcement Commission meeting and received positive feedback from Fairview Heights Chief Johnson on Metro's SSP.
- Mr Sharkey reported he attended a bid opening for the Liberty Heights Trail construction.
- Mr. Sharkey, Mr. Erwin conducted the bid opening for the Emergency Call Box equipment for the Bike Trails.

- Mr. Sharkey expressed his thanks and appreciation to everyone for attending the annual CMT Award luncheon in St. Louis.
- Mr. Sharkey reported he and people from ATS will be attending the annual Caseyville Township Senior Citizen event to promote ridership this Thursday.
- Mr. Sharkey reported he attended an EWGW Advisory Meeting.
- Mr. Sharkey reported there will be a Mental Health Summit this Friday at the Gateway Conference Center in Collinsville. He advised Jane Nesbit of our local 708 Mental Health Board has asked SCCTD to be on a panel to discuss transportation. He said he will be attending with ATS, Metro and MCT to provide transportation information.
- Mr. Sharkey passed out the August report from Chestnut Health Systems for new initiative on team outreach to persons at bus stops with higher ridership. He advised they contacted 76 people, many of whom are unhoused.
- Mr. Sharkey reported he recently attended the IPTA conference in Moline earlier this month, which many attendees were interested in the SCCTD/Chestnut Program. He said other transit districts reported bus operator absenteeism due to riders in crisis affecting their performance.
- Mr. Sharkey reported in October SCCTD will have a contracted professional trainer for a one-day training session with attendees from ATS, Chestnut Health Systems and our staff. He said the Topic will be “Developing Emotional Intelligence. He said SCCTD’s goal with the bi-annual training is to elevate and promote better customer service.
- Mr. Sharkey reported he is working to schedule a tour of the MetroLink Extension Construction for Friday October 4<sup>th</sup> at 10:00 am.
- Mr. Sharkey advised SCCTD will be hosting “Music on Metro” on Saturday October 12<sup>th</sup> from 1:00 pm to 4:00 pm at Belleville Scheel Street and Emerson Park locations. He said Denise Williams once again has done a fabulous job of arranging the musical performers.

**John Baricevic**

- Mr. Baricevic reported a claim was filed against SCCTD regarding a Via VanGo passenger.

## **Old Business: None Reported**

- Mr. Sharkey presented the finance request regarding Accounts Payable Procedure Change. No Action Taken.
- Mr. Sharkey presented the CAP14 Grant for the purchase of Ventrac Tractor with Edger, Blower and Mower attachments for the use of maintaining the Bike Trail in the amount of \$49,862.40. Chairman Markezich recommended this request be tabled and requested a motion:

**Motion was made by Mr. Johnson and seconded by Mr. Mosley to table the request. Chairman Markezich called for voice vote, all in favor. The motion passed.**

## **New Business:**

- Mr. Sharkey presented Village of Swansea MOU for the License Plate Reader Camera at Fullerton Road. Mr. Baricevic review and the recommended changes were completed. Chairman Markezich requested a motion:

**Motion was made by Mr. Johnson and seconded by Mr. Mosley to approve the MOU as presented. Chairman Markezich called for a voice vote, all in favor. The motion passed.**

- Mr. Sharkey presented the bids for the Liberty Heights Trail Project. The low bid was from Stutz Excavating, Inc in the amount of \$1,249,083.64. Chairman Markezich asked to have a Project Labor Agreement for the project and Mr. Erwin no Project Labor Agreement was included in the bid documents, but reported the project was bid using the IDOT Standard Specifications with the requirements to be certified in order to bid the work. Chairman Markezich requested a motion:

**Motion was made by Ms. Rodriguez and seconded by Mr. Mosley to approve and award the project to the low bidder as presented. Chairman Markezich called for voice vote, all in favor. The motion passed.**

- Mr. Sharkey presented the Angel Trax Camera Proposal to install Cameras on the new ATS Buses in the amount of \$29,789.59. Chairman Markezich asked if anyone had any questions, hearing none called for a motion.

**Motion was made by Mr. Mosley and seconded by Ms. Rodriguez to approve the purchase as presented. Chairman Markezich called for a voice vote, all in favor. The motion passed.**

- Mr. Sharkey presented the 2024 Emergency Call Box Removal and Replacement Bids. Mr. Erwin advised there were 5 requests for plans, but only two (2) bids received. The low bid was Utilitra in the amount of \$320,527.94. Mr. Markezich asked to have a PLA included and Mr. Erwin advised it was part of the bidding documents at the time of advertisement. Chairman Markezich asked if anyone had any questions, hearing none called for a motion.

**Motion was made by Mr. Mosley and seconded by Mr. Johnson to approve the low bid as presented. Chairman Markezich called for a voice vote, all in favor. The motion passed.**

- Mr. Sharkey presented the existing money market accounts which reflect low interest rates. He would like to Board to consider permitting him to move the funds to obtain a better rate.

**Motion was made by Mr. Mosley and seconded by Ms. Rodriguez to approve Mr. Sharkey to relocate the funds as requested. Chairman Markezich called for a voice vote, all in favor. The motion passed.**

- Mr. Mosley requested the Board consider donating a retired ATS bus to District 189 to use. Chairman Markezich asked if anyone had any questions, hearing none called for a motion.

**Motion was made by Mr. Mosley and seconded by Ms. Rodriguez to approve the donation of a retired ATS bus as presented. Chairman Markezich called for a voice vote, all in favor. The motion passed.**

There being no further business Chairman Markezich entertained a motion to adjourn the meeting.

**A motion to adjourn was made by Mr. Mosley and seconded by Ms. Rodriguez. Chairman Markezich called for a voice vote, all in favor. The motion passed.**

Next Board Meeting – **October 15, 2024**, at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.

**Adjournment 5:43 pm**