

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES**

December 19, 2023

Present:

Herb Simmons, Chairman
Lonnie Mosley, Trustee
George Markezich, Trustee
Sally Rodriguez, Trustee
DeReinza Johnson, Trustee
Ken Sharkey, SCCTD Managing Director
John Baricevic, Attorney
Walter Jackson, Bistate
Mark Harrison, Gonzalez
Jon Schaller, Gonzalez
Tony Erwin, SCCTD

Excused Absents:

Call to Order:

The meeting was called to order by Chairman Simmons at 5:00 pm.

Approval of Minutes:

- **A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve the minutes of the November 21, 2023 Board Meeting. The motion passed in a voice vote.**

Public Comment: None

Introduction of Guests: Mark Harrison and Jon Schaller

Incoming Claims: Nothing submitted or received.

Reports:

- Ken Sharkey
 - Mr. Sharkey reported he attended a pre-construction meeting for Tecklenberg Trail with TWM and Hank's Excavating.
 - Mr. Sharkey advised he toured the Emerson Park Public Safety Building with Trustee Mosley and Leaders of St. Clair County EMS.
 - Mr. Sharkey reported he went to Champaign-Urbana to tour the local Transit District's Hydrogen Fuel Cell buses and Hydrogen Fueling Station. He advised Mr. Chuck Stewart and 3 members of the Metro Bus Maintenance group as well as Mr. Rob Wilson from

ATS who was also in attendance for the tour. He continued by advising Bistate Metro system operates 3 bus facilities of which the two (2) bus garages in Missouri have extensive electric charging stations for buses. He added, Metro has no current plans to provide a greener fleet in Illinois. He said he has requested Metro to evaluate Hydrogen fuel as a potential option in the Illinois Bus facility.

- Mr. Sharkey reported on Friday, December 15th Citizens for Modern Transit conducted a Toasty on Transit event to promote more ridership on transit. He advised SCCTD partnered with CMT at 3 Illinois stations including 5th an MO, Fairview Heights, and Belleville. He said staff issued small gift bags to children, scarf giveaways with 4 different colors with Harry Potter as the theme, cookies from a local bakery, and free passes from Metro to include a visit from a reindeer at the Belleville station for families to get pictures.
 - Mr. Sharkey reported ATS has received 15 buses which were about 2 years delayed due to supply chain disruption from the pandemic. He also reported that in early 2024 about 5 buses from ATS will be retired, which could be sold or donated. He also provided a handout of a report on past donations and requests for retired buses. He advised Mr. Baricevic's would elaborate further on restriction on bus donations as part of his report.
 - Mr. Sharkey reported at last months meeting a request from George Markezich with concurrence of the Board a report which outlines TWM service for trail design and construction oversight be prepared and presented. Mr. Sharkey presented the outline report to all Board Members.
 - SCCTD owns about 15 40-foot buses formerly used for the Redbird Express. Metro surplus sales generate only about \$2K to \$3K per bus at Government Auction. This price seems low. Suggesting SCCTD should try to sell a bus at a local auction to see if a higher price can be realized.
- Mr. Baricevic:
 - Mr. Baricevic advised there are no litigation issues at this time.
 - Mr. Baricevic reported the SCCTD would follow the requirements per the Freedom of Religion. He advised per the IL Code Art 10 no public entity can donate equipment to be used to support religious groups. Mr. Baricevic further outlined and explained. Chairman Simmons asked Mr. Baricevic that if a church were to buy one of our buses from an auction that would be legal and Mr. Baricevic advised the would be legal.

Mr. Markezich made a motion and seconded by Mr. Mosley to auction retired buses. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Walter Jackson
 - Mr. Jackson informed the Board the Illinois Garage hosted a toy give away last Saturday and it was a success.
 - Mr. Jackson informed the Board the Illinois Garage would be hosting a holiday dinner on Thursday December 21st. He welcomed the Board Members to attend.
 - Mr. Jackson advised he has decided to retire and his last day would be December 29th. He said the interim contact until his replacement has been hired would be Renee Harris.

Old Business: N/A

New Business:

- Mr. Sharkey presented the SCCTD Signatory Resolution to add Trustee Mosley as an approved signatory to sign checks. He said Chairman Simmons and Trustee Markezich are the only two (2) permitted to sign and due to two (2) signatures are required for all checks it would help in the event of someone absent.

Trustee Rodriguez made a motion and seconded by Trustee Markezich to approve the Resolution as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented and outlined the PBC & SCCTD Building Lease Agreement for 27 North Illinois Ave. Mr. Sharkey advised it was approximately a 5% increase from the previous agreement.

Trustee Markezich made a motion and seconded by Trustee Rodriguez to approve the agreement as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented and outlined the John Deere Gator Lease/Purchase Agreement 2025 John Deere Gator from Erb Equipment in Swansea. Trustee Markezich asked the reason for the purchase and Mr. Sharkey explained. Mr. Markezich asked the reason for a third Gator and we should consider selling the 2011. Mr. Sharkey further outlined and explained the reason for the new unit. Mr. Markezich advised we consider selling the older unit through Adams Auction Service when the new unit comes in.

Trustee Markezich made a motion and seconded by Trustee Mosley to approve the purchase of a new Gator as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

Trustee Mosley made a motion and seconded by Trustee Johnson to have the 2011 Gator sold at auction upon receipt of the new unit. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented and outlined the John Deere Blower for the trail. Trustee Markezich advised we don't need a drivable unit a Pull Behind would be sufficient.

Trustee Markezich made a motion and seconded by Trustee Mosley to approve the purchase of a new Pull Behind Blower and wait to purchase until August. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Harrison presented and outlined a design engineering request for the MAA Extension Project in the amount of \$45K for unforeseen changes. Discussion and minor questions were asked and Mr. Harrison responded accordingly.

Mr. Harrison also requested from the Board to consider an Design Engineer fund in the amount of \$200K for unforeseen events for changes to the plans. Mr. Harrison explained the Board approved contingency for phases for the project and outlined those cost. He advised by approving a design contingency there would not be a need to request from the board every time there is a change causing a delay in the project. He also added, we would review the request and go over with Mr. Sharkey prior to finalizing a request.

A motion was made by Trustee Rodriguez and seconded by Trustee Mosley to approved the \$45K request as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

A motion was made by Trustee Markezich and seconded by Trustee Rodriquez to approve the \$200K as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented and outlined the TWM Task Order to complete a Plat of Highways for the Old Collinsville Road Trail Projects Phase 1-4 per the request of St Clair County Highway Department.

A motion was made by Trustee Mosley and seconded by Trustee Johnson to approve the Task Order as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented the TWM Task Order for 30% Design for The MetroBikeLink Access at the Swansea Station in the amount of \$13,500.

A motion was made by Trustee Mosley and seconded by Trustee Johnson to approve the task order as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented the TWM Task Order MetroBikeLink for 30% Design for The MetroBikeLink Access at the Memorial Station in the amount of \$17,500.

A motion was made by Trustee Mosley and seconded by Trustee Johnson to approve the task order as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

Executive Session: N/A

Board Member Comments: No comments.

Next Board Meeting

- **January 16, 2024** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.
 - **There being no further business, Chairman Simmons entertained a motion to adjourn the meeting. A motion to adjourn was made by Trustee Mosley and seconded by Ms. Rodriguez. Chairman Simmons called for a voice vote, all in favor. The motion passed.**

Adjournment 6:18 pm