

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES**

October 17, 2023

Present:

Herb Simmons, Chairman
Lonnie Mosley, Trustee
George Markezich, Trustee
Sally Rodriguez, Trustee
John Baricevic, Attorney
Ken Sharkey, SCCTD Managing Director
Alex Garrett, SCCTD
Tony Erwin, SCCTD
Corey Burries, ATS
Darrell Cross, ATS

Excused Absents:

Walter Jackson, Bistate
Toni Perrin, Trustee

Call to Order:

The meeting was called to order by Chairman Simmons at 5:00 pm.

Approval of Minutes:

- **A motion was made by Ms. Rodriguez and seconded by Mr. Mosley to approve the minutes of the September 19, 2023 Board Meeting. The motion passed in a voice vote.**

Public Comment: None

Introduction of Guests:

- Corey Burries and Darrell Cross with ATS

Incoming Claims:

- None to report

Reports:

- Ken Sharkey
 - Mr. Sharkey reported, Mr. Erwin, Mike Buehlhorn, and he met with Acturis to review concept designs for the SCCTD MetroBikeLink Trail System. He said we are working to narrow down various designs to ultimately finalize a trail signage to procure in 2024.
 - Mr. Sharkey advised he met with BSD Engineers and HNTD Engineers to work to find plausible solutions to maintaining a seamless bike trail system around the BSD Secure Platform Program. He added, SCCTD will be meeting again with this group later this week.
 - Mr. Sharkey advised he met with Sauget officials and the Sauget Industrial Park business groups to promote the new Metro #3 Bus serving the area. He said the Ambassadors and Kim Cella also participated in the meeting.
 - Mr. Sharkey reported he attended the monthly meeting with BSD's executive Chuck Stewart while riding the Memorial Metro #14 Bus.
 - Mr. Sharkey advised there were 27 people who participated in the one-day training seminar conducted by the Fred Pryor company. He informed the Board the topic was "How to handle emotionally charged situations in the workplace. He said most of the attendees were ATS workforce, SCCTD and Chestnut staff.
 - Mr. Sharkey reported he met with Mayor Gregory, Artist Gary Karasek, Kim Cella and Mr. Erwin to review the entrance to Belleville Transit Center. He said they discussed ideas to enhance the entrance to the station.
 - Mr. Sharkey reported he attended a huge trade show, which is held by the American Public Transit Association every 2 or 3 years. He said he went to learn more about electric and hydrogen vehicles. He said he interacted with many vendors which may reply to future RFPs to utilize Illinois Rebuild Funding.
 - Mr. Sharkey reported Mr. Erwin organized a meeting yesterday with 3 local Chiefs of Police to discuss a camera system on bike trails in their communities. He said Chief Johnson also suggested having License Plate Readers on MetroLink Stations. Chairman Simmons added we should pursue a Grant with the State of Illinois. Mr. Sharkey advised he will check into the information and report back.
 - Mr. Sharkey advised SCCTD was nominated and has been awarded an "Outstanding Leadership in Government Award" from the East West Gateway Council for the Emerson Park Public Safety Building. Award primarily for regional collaboration with various entities to bring the project into reality.
- Mr. Baricevic

- Mr. Baricevic reported SCCTD is being sued for damages to a building ATS struck.
- Mr. Baricevic advised he is working on obtaining information for the States Attorney regarding an ATS driver being assaulted while on duty.

Old Business: N/A

New Business:

- Mr. Sharkey presented MOU for Construction and Maintenance of N 66th St Shared Use Path

A motion was made by Mr. Mosley and seconded by Ms. Rodriguez to approve the MOU and to be signed upon approval of the Counsel and the Director. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented the bids for the Tecklenberg Trail and advised the bids were approximately \$100,000 apart they were well above the Engineers estimate. Mr. Markezich expressed concern about the engineers' estimate and the overall cost to do the project. Mr. Erwin outlined how Engineering firms obtain construction estimates and it is based off of the law of averages for construction cost using past IDOT project bids to obtain estimates. He went on to say that yes, the Engineers estimate was well below the Contractor bids, but these past 3 years have been a struggle for anyone to obtain normal bids for any work. Mr. Markezich recommended we pursue other firms if we can't get costs from the Engineer relatively close to the contractor bids. Chairman Simmons asked for motion to accept or reject the bids. Mr. Markezich advised he would make a motion to award the low bidder Hanks Excavating and Landscaping, Inc.

A motion was made by Mr. Markezich and seconded by Ms. Rodriguez to award the project to Hanks Excavating and Landscaping Inc for the bid amount of \$4,303,852.08. table the request and place on file. Chairman Simmons called for a roll call vote, Rodriguez, Yes; Mosley, Yes; Markezich, Yes; Simmons, Yes. The motion passed.

- Mr. Sharkey presented and outlined the Egyptian Workspace Partners Furnishing for the Emerson Park Public Safety ETSB & Sheriff Space Building Furnishing. He added the furnishings would be contracted through a lease program.

A motion was made by Mr. Markezich and seconded by Ms. Rodriguez to approve the purchase as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented and outlined the TWM Task Order for 30% Design for The MetroBikeLink Access at the Swansea Station in the amount of \$13,500. Mr. Markezich asked, have we asked any other firms to submit for this work. Mr. Sharkey responded we did not, but he advised SCCTD advertised for an RFQ for Engineering services 3 years ago and TWM was selected. Mr. Markezich said he would like to solicit other firms before moving forward and recommended the Task Order be tabled until the next meeting.

A motion was made by Mr. Markezich and seconded by Mr. Mosley to table the task order presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented and outlined the TWM Task Order MetroBikeLink for 30% Design for The MetroBikeLink Access at the Memorial Station in the amount of \$17,500. Mr. Markezich asked for the same motion as per the previous task order presented.

A motion was made by Mr. Markezich and seconded by Mr. Mosley to table the task order presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented and outlined the Bistate Funding Request Project ID CP_8358_1301 SCADA System Network Hardening

A motion was made by Ms. Rodriguez and seconded by Mr. Mosley to approve the funding request as presented. Chairman Simmons called for a roll call vote, Rodriguez, Yes; Mosely, Yes; Markezich, Yes; Simmons, Yes. The motion passed.

- Mr. Sharkey presented and outlined the Bistate Funding Request Project ID CP_7479_0701 Jackie Joyner Kersee Center Station Improvements. Mr. Markezich recommended a PLA be included during construction. Chairman Simmons asked for a motion.

A motion was made by Mr. Mosley and seconded by Ms. Rodriguez to approve the request with the addition of a PLA. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented and outlined the Bistate Funding Request Project ID CP_72862_1202 CCTV Phase III On-Platform. Mr. Markezich recommended a PLA be included during the construction.

A motion was made by Ms. Rodriguez and seconded by Mr. Markezich to approve the request with the addition of a PLA. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented and outlined Bistate Funding Request Project ID CP00073 Track System Upgrades 2020-IL. Mr. Markezich recommended a PLA be included during the construction.

A motion was made by Mr. Mosley and seconded by Ms. Rodriguez to approve the request as presented with the addition of a PLA. Chairman Simmons called for a roll call vote, Rodriguez, Yes; Mosley, Yes; Markezich, Yes; Simmons, Yes. The motion passed.

- Mr. Sharkey presented and outlined the request for MetroLink Sheriff Deputy Request for Vehicles. Mr. Sharkey outlined the current fleet they currently have in service including a 2013 unit that is not in operation. Mr. Markezich discussed the current mileage and how the current units are being used. Mr. Markezich advised, he recommended the purchase of 3 cars with the condition all units will be required to have GPS and are decals installed, but excluding all IT equipment computers, phones etc.

A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve the purchase of three (3) to include GPS, decals and excluding the cost of all IT equipment on all units in operation being used for the MetroLink Security. Chairman Simmons called for a roll call vote, Rodriguez, Yes; Mosley, Yes; Markezich, Yes; Simmons, Yes. The motion passed.

Board Member Comments: No comments.

Next Board Meeting

- **November 21, 2023** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.
 - **There being no further business Chairman Simmons entertained a motion to adjourn the meeting. A motion to adjourn was made by Ms. Rodriguez and seconded by Mr. Mosley. Chairman Simmons called for a voice vote, all in favor. The motion passed.**

Adjournment 5:42 pm