

December 5, 2022

**St. Clair County Transit District
27 N. Illinois
Belleville, IL 62220**

**SUBJECT: NOTICE OF REQUEST FOR PROPOSALS 22-01
Zero Emission Bus Analysis and Rollout Plan**

Gentlemen/Ladies:

The St. Clair County Transit District (the Agency) invites proposals from qualified and licensed consultants to complete a Zero Emission Bus Analysis and Rollout Plan for the ATS Fleet as more fully described in the attached scope of work.

Proposals must be submitted at or before 10:00 a.m., on Wednesday, January 25, 2023.

If Proposals are delivered using the United States Postal Service, Offerors shall use the address specified below:

**St. Clair County Transit District
27 N. Illinois
Belleville, IL 62220
Attention: K. Sharkey**

Proposals and amendments to proposals received after the date and time specified above will be returned to the Offerors unopened.

Parties interested in obtaining a copy of this Request for Proposals (RFP), may do so by providing the information below via email to ksharkey@scctd.org

- Firm name
- Address
- Contact person
- Telephone and fax numbers, and e-mail address
- Request For Proposals (RFP) 22-01

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Copies of this Request for Proposals may also be obtained by calling SCCTD offices at 618- 628-8090 or downloading from the from the scctd.org website located under NEWS and then RFPS in the top header "Zero Emission Bus Analysis". All prospective offerors are required to provide a contact person and email when planning to submit for bidding.

A pre-proposal video conference will be held on January 11, 2023. All prospective Offerors are urged to attend the pre-proposal conference. The access information will for the conference will be provider to those offerors who have provided their contact information who wish to submit.

The successful firm will be required to comply with all applicable rules and regulations including equal opportunity, debarment/suspension, etc.

Should further information or clarification be needed, please contact the undersigned at ksharkey@scctd.org.

Sincerely,



Ken Sharkey
Managing Director