

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES**

September 20, 2022

Present:

Herb Simmons, Chairman
Lonnie Mosley, Trustee
George Markezich, Trustee
Toni Perrin, Trustee
John Baricevic, Attorney
Ken Sharkey, SCCTD Managing Director
Walter Jackson, Bistate
Jonathan Frederick, SCCTD
Hollie Etling, SCCTD
Lori Everett, FGMA
Ryan Diekemper, Poettker Construction
Mark Harrison, Gonzalez Engineering
Tony Erwin, SCCTD

Excused Absents:

Call to Order:

The meeting was called to order by Chairman Simmons, at 5:00 pm. Chairman Simmons called for a Roll Call of Trustees and all are present.

Public Comment:

- Local citizen comments included some observations and recommendations for the bike trail and connectivity to various points of interest. Citizen also offered some compliments on bike trail investments.

Approval of Minutes:

- **A motion was made by Mr. Mosley and seconded by Mr. Markezich to approve the minutes of the August 16, 2022 Board Meeting. Chairman Simmons called for a voice vote, all in favor. The motion passed.**

Introduction of Guests:

- Lori Everett, Ryan Diekemper, Mark Harrison

Incoming Claims:

- None to report

Reports:

- Mr. Sharkey
 - Mr. Sharkey reported he attended a quarterly meeting of IDOT'S Human Services Transportation Program held in Mt. Vernon.
 - Mr. Sharkey advised he conducted a Real Estate Acquisition and closing for the Goldberg property near the Belleville Station.
 - Mr. Sharkey reported he coordinated several site meetings with Illinois EPA, Belleville Sewer Department and Hank's Excavating pertaining to the recently acquired Mike Bach Property. Quick and efficient initial response for the immediate needed first phase.
 - Mr. Sharkey reported he inspected the MetroBikeLink Trail for grass mowing and overall maintenance. Authorized Josh Hubbard to remove a backlog of down limbs and brush overgrowth along the trail.
 - Mr. Sharkey advised he conducted a Facebook Live event to announce the winner of the 2022 Summer Riding Program. He congratulated all participants who enrolled in the program and received some giveaways. He advised he is looking forward to the next 2023 riding program.
 - Mr. Sharkey informed the Board he conducted his first monthly meeting with Chuck Stewart, Executive Director of Metro and will be meeting again next week.
 - Mr. Sharkey advised he met with a part time McKendree University intern who is tasked at growing the SCCTD VIA VanGo service to McKendree student and staff.
 - Mr. Sharkey reported he attended three separate security meetings, which included Kevin Scott at one meeting, MSgt Lindauer, and another involving Vern Summers and Tony Smoot. He said the main objective is to improve the security camera and entry system at the Illinois garage.
 - Mr. Sharkey reported he completed the advance preparation for the annual Illinois Public Transportation Association held at the Regency Conference center in O'Fallon held last week. SCCTD staff provided volunteer services to support the event. He further reported the event had 230 transit officials from around the state, which was the 2nd largest event ever held. He added Chestnut Health Services led a session on the work they are doing on Metro Train in our County and Rob Wilson the ATS Director led an informative session on the SCCTD Flyer and VIA VanGo micro transit services in our county. He further added our TransLoc and VIA partners flew and drove here to participate in the session too.
 - Mr. Sharkey reported he attended the Citizens for Modern Transit Annual meeting and awards program. Mr. Sharkey thanked all Board members and staff who attended. He went on to report he was happy the City of Belleville was recognized for partnering with SCCTD for the Transit Transformation Stop.

- Mr. Sharkey reported he attended two public bid openings, one for the Tree Clearing at MidAmerica MetroLink Extension and the other for the Public Safety Building at Emerson Park.
- Mr. Sharkey reported he is working with the Village of Sauget and Metro on how best to serve Employers and Employees who will be impacted with the 60-day closure of the Curtis Steinberg Bridge.
- Mr. Sharkey distributed 3 additional items to the Board members for their information and they are as follows:
 - ATS Job Fair at the Urban League office this Thursday for available ATS job openings
 - The flier for an upcoming appreciation event for staff in the Illinois Bus Garage for October 6th.
 - The annual report from CMT highlighting the work going on at SCCTD.
- Mr. Baricevic – Nothing new to report

Old Business: N/A

New Business:

- Mr. Sharkey presented the letter of request from the Illinois Center for Autism for a retired ATS bus.

A motion was made by Mr. Mosely and seconded by Mr. Markezich to table the request and place on file. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented recent letter from Cahokia Heights requesting a donation of a retired bus.

A motion was made by Mr. Mosely and seconded by Mr. Markezich to table the request and place on file. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented the FGMA recommended bid received for award for the Emerson Park Public Safety Building. Mr. Diekemper thanked the Board, outlined their qualification and assured them his company is well qualified for the project. The timeline was discussed, but award recommendation and contract documents have to be approved by IDOT prior to any work beginning.

A motion was made by Mr. Markezich and seconded by Mr. Mosley to accept the bid and award to Poettker Construction as recommended. Chairman Simmons called for a roll call vote, Perrin, yes; Mosely, yes; Markezich, yes. The motion passed.

- Mr. Sharkey presented the MAA Extension Low Water Crossing and Tree Clearing Contract and introduced Mr. Harrison to present. Mr. Harrison outlined the project and the reasoning for the window for construction and this work must be done between November 1 and March 30 in order to comply with IDNR habitat requirements. Mr. Harrison further outlined the low bid from Haier Plumbing Inc and recommended the Board approve them for the project.

A motion was made by Mr. Markezich and seconded by Mr. Mosley to accept the bid and award to Poettker Construction as recommended. Chairman Simmons called for a roll call vote, Perrin, yes; Mosely, yes; Markezich, yes. The motion passed.

- Mr. Sharkey presented the letter from TWM Engineering regarding the Hanks Excavating & Landscaping's request to extend the project date to November 30, 2022. The bridge was delivered an set on September 16, 2022.

A motion was made by Mr. Mosley and seconded by Ms. Perrin to grant the extension as requested. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented the renewal requests for the 2021 Bike Trail Mowing and Trimming Contract to Ultimate Detailing for the 2023 season. Contract pricing remains the same as the 2021/2022 original contract.

A motion was made by Mr. Mosley and seconded by Ms. Perrin to grant the renewal as requested. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented Downstate Operating and Assistance Program Resolution 2022-9-20 to be approved by the Board.

A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve the resolution as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented ITEP Grant Resolution 2022-9-20 to be approved by the Board.

A motion was made by Mr. Mosely and seconded by Ms. Perrin to approve the resolution as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented Metro Request for the East River Frond ADA Tile Repair Project funds match. Mr. Sharkey requested the Board approve. Mr. Markezich recommended to approval of the match, but they must have a Project Labor Agreement (PLA) as part of the project.

A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve the request with the addition of a PLA. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented Metro request for the 29th Street Train Station Roof Replacement Project match to be approved by the Board. Mr. Markezich recommended to approval of the match, but they must have a Project Labor Agreement (PLA) as part of the project.

A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve the request with the addition of a PLA. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented the CMT 5th and Missouri Transformation Proposal to the Board the request up to \$70K.

A motion was made by Mr. Mosley and seconded by Mr. Markezich to approved the CMT Proposal Request. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented and outlined the Memo of Understanding for the Old 158 and how it will affect SCCTD, the SCCHD and IDOT.

A motion was made by Mr. Mosely and seconded by Mr. Markezich to approve the MOU as presented. Chairman Simmons called for a voice vote, all in favor. The motion passed.

- Mr. Sharkey presented a request to purchase a pickup truck with a price not to exceed 50K. The truck will be used for District purposes. Mr. Markezich advised it would be purchased through the Illinois State Purchasing Program.

A motion was made by Mr. Markezich and seconded by Ms. Perrin to approve the purchase. Chairman Simmons called for a voice vote, all in favor. The motion passed.

Board Member Comments: No comments.

Next Board Meeting

- **October 18, 2022** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.
- **There being no further business Chairman Simmons entertained a motion to adjourn the meeting. A motion to adjourn was made by Mr. Markezich and seconded by Mr. Mosley. Chairman Simmons called for a voice vote, all in favor. The motion passed.**

Adjournment 5:46 pm