

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
August 17, 2021**

Present:

Herb Simmons, Chairman
Lonnie Mosley, Trustee
George Markezich, Trustee
Toni Perrin, Trustee
John Baricevic, Attorney
Ken Sharkey, SCCTD Managing Director
Drew, Scheffel Boyle CPA – Phone
Xxxx, Scheffel Boyle CPA - Phone
Jonathan Frederick, SCCTD
Hollie Etling, SCCTD
Tony Erwin, SCCTD

Excused Absents:

Walter Jackson, Metro Superintendent, Illinois Garage

Call to Order:

The meeting was called to order by Chairman Simmons, at 5:00 pm. Chairman Simmons called for a rollcall, Mosley, Markezich, Perrin all responded present.

Public Comment: None

Approval of Minutes:

- **A motion was made by Mr. Markezich and seconded by Mr. Mosely to approve the minutes of the July 20, 2021 Board Meeting. The motion passed unanimously in a voice vote.**
- **A motion was made by Mr. Markezich and seconded by Mr. Mosely to approve the minutes of the July 27, 2021 Board Meeting. The motion passed unanimously in a voice vote.**

Introduction of Guests: Scheffel Boyle Mr. Drew to present the 2020 Audit

- **Incoming Claims and Additions to the Agenda:** None

Reports:

- Ken Sharkey
 - Mr. Sharkey introduced Mr. Drew from Scheffel Boyle with Scheffel Boyle and advised he would be going over the 2020 Audit for SCCTD. Mr. Drew presented the audit and outlined its contents and reported the deficiencies. Mr. Drew advised the Board there was only one deficiency to be reported. He advised the deficiency is due to the Metro reporting and billing. Mr. Frederick also outlined he is working with Bistate on the billing issue and has advised what is needed to correct. Mr. Sharkey added that in past reports the audit indicated multiple

deficiencies and this report there was only one (1), which we are working to correct. Mr. Drew finalize his review and comments with no questions from the Board. The audit will be place on file

- Mr. Sharkey reported that in the past month Mr. Erwin and he attended and participated in meeting with FGMA and the stakeholders for the new public safety and communications building currently being designed. He reported the status of the project is we will likely advertise to bid in November and award the project at the December 21, 2021 Board Meeting.
- Mr. Sharkey reported on August 6th SCCTD met with Belleville Mayor and her team to discuss some bike and pedestrian trial options for the West End of the City to connect to SCCTD Metro Bike Link. Options are under review for later consideration.
- Mr. Sharkey reported he has spent considerable time in this past month preparing two applications for Phase II of the Rebuild Illinois Capital Grant administered by IDOT. SCCTD is applying for Construction Funding for the Public Safety and Communications Building at Emerson Park and as well small electric buses to be used by ATS for the SCCTD Flyer and SAFB Routes. Both projects should score well. Submitting the application 10 days before deadline of the required due date. He advised the Board the winning grant awards will be announced in November 2021.
- Mr. Sharkey reported SCCTD continues to have bi-weekly meetings for the MidAmerica Metrolink Extension. The schedule continues to be on track with expectations of meeting the desired deadline.
- Mr. Sharkey advised the Board this Saturday August 2, 2021 is the Ceremony for the Transit Stop Transformation at Emerson Station. Many entities were involved in this unique space being created for Transit riders. The official event begins at 9:00 am with speakers remarks at 9:30 pm
- Mr. Sharkey reported on Tuesday August 24th at the Illinois Bus Garage, SCCTD is showing its appreciation to ATS and Metro Staff by hosting a Taco Tuesday event from 11:15 am to 1:00 pm. Metro in Missouri unfortunately is cutting some bus service due to Bus Operator shortages. So far SCCTD service area is still able to run its regular service in Illinois
- Mr. Sharkey informed the Board, Chestnut Health Services is planning an event at the Belleville Station on August 31, 2021 to educate the public for the “Annual Overdose Awareness Day”. SCCTD will be assisting to help support the event.

- Mr. Baricevic
 - Mr. Baricevic reported there is no new litigation at this time.

Under Financial Matters:

- Nothing to report

Under New Business:

- Mr. Sharkey presented resolution of support 2021-8-17 for the Downstate Operating Grant (DOAP) which is required to be pasted by the Board in order to apply for these funds. **A motion was made by Mr. Mosely and seconded by Mr. Markezich to adopt resolution as presented. The motion passed unanimous roll call vote.**
- Mr. Sharkey presented the project funding request from Metro requesting SCCTD approve \$40,000.00 of matching funds for the 79th Street Retaining Wall Preliminary Design. Mr. Sharkey outlined the project and these funds are only for preliminary design. The cost of construction is unknown at this time. **A motion was made by Mr. Markezich and seconded by Mr. Mosley to have approve the request as submitted. The motion passed unanimous roll call vote.**
- Mr. Sharkey presented and outlined the current contract for trail mowing being completed by Ultimate Detail Landscaping. The request is to renew the agreement for the 2022 season, which has is an option in the contract. Mr. Sharkey asked Mr. Erwin to report on the contractor's work. Mr. Erwin advised he did not see any reason to deny the extension and recommended the Board to authorize. **A motion was made by Mr. Markezich and seconded by Mr. Mosely to approve the renewal of Ultimate Detail Landscaping agreement for the 2022 season. The motion passed unanimous roll call vote.**

Under Old Business:

- Mr. Markezich asked about the status of the MGT Bistate Accounting Report. Mr. Frederick responded on the status and waiting on Bistate to provide the data requested.

Board Member Comments:

- No comments.

There being no further business Chairman Simmons entertained a motion to adjourn the meeting. A motion to adjourn was made by Mr. Markezich and Seconded by Mr. Mosley. The motion passed unanimously in a voice vote.

Next Board Meeting – **September 21, 2021** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.

Adjournment 5:32 pm