

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
November 16, 2021**

Present:

Herb Simmons, Chairman
Lonnie Mosley, Trustee
George Markezich, Trustee
Toni Perrin, Trustee
John Baricevic, Attorney
Ken Sharkey, SCCTD Managing Director - Phone
Jonathan Frederick, SCCTD
Hollie Etling, SCCTD
Jerry Wolf, MGT - Phone
Ted Zimmerman, Bistate
Tony Erwin, SCCTD

Excused Absents:

Walter Jackson, Metro Superintendent, Illinois Garage

Call to Order:

The meeting was called to order by Chairman Simmons, at 5:00 pm. Chairman Simmons acknowledged all Board Members were present.

Public Comment: None

Approval of Minutes:

- **A motion was made by Mr. Markezich and seconded by Ms. Perrin to approve the minutes of the October 19, 2021 Board Meeting. The motion passed unanimously in a voice vote.**

Introduction of Guests: Jerry Wolf with MGT and Ted Zimmerman with Bistate.

Reports:

- Mr. Sharkey
 - Mr. Sharkey requested to permit Mr. Wolf to present MGT's findings regarding Bistates rates and cost being charged to the St Clair County Transit District. Mr. Wolf proceeded to outline and explain to the Board their findings per their review of Bistates fee structure. Mr. Wolf pointed their review was a two (2) phase process. He advised the documentation provided was very difficult to follow, but advised Bistate did follow the terms of the contract in place. Mr. Wolf advised he did have questions about the hourly rates for the bus and transit services and how they obtained these rates. The Phase II is to analyze how the rates were obtained. He said these rates being charged are not clear and cannot be fully broke down unless further documentation can be provided. He also advised there is no basis on how the rates are being charged to the District. He believes how Bistate is obtaining the rates violates some Federal rules. He went on to say Bistate has several programs and the rates should be designed for

each program. Mr. Wolf advised Bistate earned a profit of 20% for Executive Services in FY 20 and 13.4% average over the past 5 years. Mr. Wolf had no further information to provide. Mr. Baricevic asked regarding the MGT finding said “they were lacking information to complete and adequate review” do you feel MGT was not able to provide an adequate review because the information doesn’t exist or Bistate would not provide it. Mr. Wolf responded the later and explained further that he and Jonathan have asked for information 4 maybe 5 times in the past 5 months to get information. Mr. Baricevic asked did Bistate provide any information the FTA agreed with their position bound by the accounting rules MGT quoted them. Mr. Wolf responded and further explained. Mr. Baricevic asked did FTA ever provide a document to Bistate saying they were exempt and Mr. Wolf and Mr. Frederick responded “no”. Mr. Wolf further explained. Mr. Simmons asked Mr. Wolf where do we go from here and what is his recommendation. Mr. Wolf advised, he recommends Bistate hires an outside service to evaluate their current system, but he is not sure how Bistate would respond. Mr. Wolf further responded SCCTD could go directly to the FTA to discuss. Mr. Baricevic discussed with Mr. Sharkey to have a letter prepared and send to FTA to discuss the enterprise funds. Mr. Sharkey responded we have a discussion with everyone to see what direction we want to go. Mr. Simmons thanked Mr. Wolf and when SCCTD decides the direction to go Mr. Sharkey will be in touch.

- Mr. Sharkey
 - Mr. Sharkey thanked everyone for attending the St. Ellen Trail Ribbon Cutting. Mr. Simmons followed by saying it was a nice event.
- Walter Jackson – Not present – no report.
- Mr. Baricevic
 - Mr. Baricevic reported no active litigation at this time
- **Incoming Claims: None Reported**

Old Business: None to report

New Business:

- Mr. Sharkey outlined the goal of a future building. Mr. Sharkey further explained and asked Mr. Erwin to outline to the Board the agreement to purchase. Mr. Erwin outlined and explained and recommended to the Board to approve the purchase of the two (2) parcels in the amount of \$5,000 each for a total of \$10,000 as well as SCCTD would have to complete all land and survey documents.
- **A motion was made by Mr. Markezich and seconded by Ms. Mosley to approve the the purchase as presented. The motion passed unanimous roll call vote.**

Board Member Comments:

- No comments.

There being no further business Chairman Simmons entertained a motion to adjourn the meeting. A motion to adjourn was made by Mr. Mosley and Seconded by Mr. Markezich. The motion passed unanimously in a voice vote.

Next Board Meeting – **December 21, 2021** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.

Adjournment 5:33 pm