

PROJECT SPECIFICATIONS

2020 Bus Stop Improvements

ST CLAIR COUNTY, ILLINOIS

February 2020



ST CLAIR COUNTY TRANSIT DISTRICT
BSP 20-02

NOTICE TO BIDDERS ADVERTISEMENT

2020 Bus Stop Improvements

The St. Clair County Transit District will receive sealed bids until 9:30 a.m. on Thursday, March 10, 2020 at:

**St Clair County Transit District
27 North Illinois Ave
Belleville, Illinois**

All bids will be publicly opened and read aloud at 9:35 a.m. on March 10, 2020. The sealed bids must be delivered to and received by the St. Clair County Transit District before 9:30 a.m., March 10, 2020.

The proposed work consists of removing and replacing existing concrete sidewalk, curb and gutter, bus shelter pad, and backfilling and seeding repaired areas as required. No less than the prevailing rate of wages, as determined in accordance with the Illinois Prevailing Wage Act, shall be paid to all laborers, operators, teamsters, masons, plumbers, and any workers employed in construction on this project. All work shall be performed in accordance with the IDOT (Illinois Department of Transportation) Standard Specifications for Road and Bridge Construction, edition in effect at the time of the bid.

The Project Specifications and Provisions, Proposal Packet are available at no cost for pdf via emailed or pdf located on the www.scctd.org website. A printed copy for a cost of \$10/set for pick up at the designated location during regular office hours at:

**St Clair County Transit District
27 North Illinois Ave
Belleville, Illinois 62220**

All questions shall be forwarded to Tony Erwin by email at terwin@scctd.org or by phone 618-628-8090.

No Bidder may withdraw their bid for a period of thirty (30) days after the actual date of opening thereof. The St. Clair County Transit District reserves the right to reject any or all bids and to waive any informalities or technicalities in the bidding.

NOTICE TO BIDDERS

The St Clair County Transit District, St. Clair County, Illinois, will receive sealed bids for **2020 Bus Stop Improvements** until **9:30 a.m.**, on **March 10, 2020**, at the office of the St Clair County Transit District, Illinois. All bids will be publicly opened and read aloud at **9:30 a.m., March 10, 2020**. **The sealed bids must be delivered to the St Clair County Transit office before 9:30 a.m., during regular business hours.** The Contract Documents, including Plans and Specifications, are on file at the office of the St Clair County Transit District at 27 North Illinois Ave, Belleville, Illinois, 62220.

The proposed work consists of removing and replacing existing concrete sidewalk, curb and gutter, bus shelter pad, and backfilling and seeding repaired areas as required. No less than the prevailing rate of wages, as determined in accordance with the Illinois Prevailing Wage Act, shall be paid to all laborers, operators, teamsters, masons, plumbers, and any workers employed in construction on this project. All work shall be performed in accordance with the IDOT (Illinois Department of Transportation) Standard Specifications for Road and Bridge Construction, edition in effect at the time of the bid.

Each Bidder must deposit with his bid, security in the amount of not less than five percent (5%) of the Bidder's total bid price, such security being an acceptable bid bond, certified check, or cashier's check. The successful Bidder will be required to furnish a satisfactory Performance Bond in the full amount of the bid.

No bid will be accepted nor opened which has been received from any bidder who is not a bid document holder of record with the official bid document issuing entity identified in the Notice to Bidders.

No Bidder may withdraw his bid for a period of thirty (30) days after the actual date to the opening thereof. The St Clair County Transit District, Illinois, reserves the right to reject any or all bids and to waive any informalities or technicalities in the bidding.

ST CLAIR COUNTY TRANSIT DISTRICT, ILLINOIS

SPECIAL PROVISIONS

2020 Bus Stop Improvements

The following Special Provisions supplement the "Standard Specifications for Road and Bridge Construction", latest edition in effect on the date of the invitation for bids, as adopted by the Illinois Department of Transportation (IDOT) and the Supplemental Specifications and Recurring Special Provisions adopted therewith, and the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways" latest edition in effect on the date of the invitation for bids, shall apply to and govern the construction of the above designated project. Exception being taken with all references to measurement and payment. In case of conflict with any part, or parts, of said specifications, these said special provisions shall take precedence over the IDOT specifications and IDOT special provisions. All references to IDOT & Engineering in the "Standard Specifications for Road and Bridge Construction shall be replaced by the St Clair County Transit District and City or Village Engineer.

CONTRACT DURATION: The proposed **2020 Bus Stop Improvements** project is considered a one (1) year contract term excluding the bid year. The contract will expire on December 31st of each year with St Clair County Transit having the option to renew. The contractor will provide two (2) separate years of pricing as part of their proposal.

DESCRIPTION OF WORK: The proposed work consists of constructing approximately 30 to 50 bus stop locations over a two (2) year period and furnishing all labor, equipment materials to complete demolition, and disposal of all excavated material including disturbed sod and soil as required and the construction of concrete curb and gutter replacement, concrete sidewalk replacement, bus shelter pad, ADA compliant ramp replacement as well as backfilling and seeding areas repaired as required within seven (7) days of excavation.

CONTRACT ADMINISTRATOR: The St. Clair County Transit District or its representative will be the assigned Contract Administrator to this contract. This individual will be the point of contact for the Contractor regarding any issues or concerns relating to the contract. The Contract Administrator will also be responsible for scheduling site visits with the Contractor, reviewing sites for completion, enforcement of contract provisions and the receipt of invoices as provided by the Contractor. The Contractor will be provided contact information for the Contract Administrator upon award of the contract and will be subsequently notified should the administrator change during the life of the contract.

PREQUALIFICATION: The contractor shall be prequalified through IDOT either as a prime or subcontractor for work specified under Category 17 – Concrete Construction.

GENERAL: The contractor shall furnish all labor, materials and equipment to construct Portland cement concrete (PCC) curb and gutter and sidewalk, bus shelter pad, together

with other items of work incidental thereto, as specified herein and in Section 420, 423 & 424 of the IDOT Standard Specifications for Road and Bridge Construction.

INSURANCE REQUIREMENTS: Insurance requirements shall be as per IDOT Standard Specifications for Road and Bridge Constructions, detailed in Section 107, with the following additions:

- a) Contractor's general liability carrier shall issue a separate Protective Liability Policy covering OWNER (St Clair County Transit District, Illinois, its elected and appointed officials, officers, agents and employees, individually and collectively) as additional insured.

DBE REQUIREMENTS

Goal

The St. Clair County Transit District encourages participation of Disadvantaged Business Enterprises (DBEs) for their construction projects. A goal of **30%** DBE Business or employee utilization has been set for this project.

Pre-Bid Efforts

All bidders are required, when subcontracting opportunities are available, to make a good-faith effort to meet the goal established. All DBE firms utilized towards the goal must be completely certified through the IDOT DBE program on the date of letting.

Bidders are required to contact and solicit, in writing, bids from DBE's for available subcontracting. In seeking solicitations, bidders are to identify the portions of work to be subcontracted and offer to break down any portions into feasible units to facilitate DBE participation. Bidders are also to provide the name of a specific contact person in their notice to the DBEs. Contact must be made prior to bid opening. A list containing the name of each company contacted, the date and method must be submitted with bid documents. The low bidder shall provide upon request, copies of faxes, letters and emails sent to DBEs.

With their Bid Proposal, Bidders shall submit to the Owner, properly completed IDOT Forms SBE 2025- Disadvantaged Business Utilization Plan and SBE 2026- Disadvantaged Business Participation Statement which provides the scope of work to be performed and dollar amount to be paid for each DBE subcontractor.

INVOICES: The St. Clair County Transit District will pay all Contractor submitted invoices on a monthly basis. Invoices for all unit price work will be submitted once per location and in total no more than once per month. The St. Clair County Transit District will have 72 hours to inspect each location for completion on each invoice before the invoice is submitted for processing and payment. Under no circumstances will the Contract Administrator be authorized to pre-pay for work prior to completion or for the partial completion of a location. Only fully completed locations at the time of the invoice date shall be submitted for payment by the Contractor. Invoice templates shall follow the standard AIA form. The Contract Administrator can provide a template

upon request. If the Contractor elects to use their own invoice, then said invoice shall include the following features: invoice number, invoice date, individual listing of each site with corresponding cost and account reference along with the date each site was completed. Invoices shall be emailed to the St Clair County Transit District Office via email provided to the Contractor.

PROJECT LABOR AGREEMENT (PLA) AND PREVAILING WAGES: A PLA shall be required and no less than the prevailing rate of wages, as determined in accordance with the Illinois Prevailing Wage Act, shall be paid to all laborers, operators, teamsters, masons, plumbers, and any workmen employed in the accomplishment of this project. **On site wage interviews may be conducted periodically to assure compliance with the prevailing wage rates. At the time of each payment request, the Contractor must submit copies of weekly payrolls as proof of compliance with prevailing wage rates. Payment will not be made without submittal of this documentation and full compliance with the prevailing wage rates. For additional information, please visit the Illinois Department of Labor's Web Site at www.state.il.us/agency/idol/.**

EXAMINATION OF SITE: The work encompasses many bus stop locations within the limits of St Clair County. No site examination is required or necessary for bidding. The awarded Bidder shall be given a list of locations as they become available. A preconstruction meeting shall take place for each location prior to the notice to proceed for each location. Additional locations shall be added as existing and new bus stops are approved.

GUARANTEE: The Contractor shall guarantee all work furnished in the construction of the project to be free from defect resulting from faulty material or workmanship for a period of one year from the date of final acceptance of each location and payment of the completed work.

SAFETY AND PROTECTION: The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. The Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to:

- All employees on the Work and other persons and organizations who may be affected thereby;
- All the Work, materials and equipment to be incorporated therein, whether in storage on or off the site; and
- Other property at the site adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, utilities and underground facilities not designated for removal, relocation or replacement in the course of construction.

The Contractor shall comply with all applicable Laws and Regulations of any public body

having jurisdiction for the safety of persons and property or to protect them from damage, injury or loss; and shall erect and maintain all necessary safeguards for such safety and protection. The Contractor shall notify owners of adjacent property and of underground facilities and utility owners when prosecution of the work may affect them and shall cooperate with them in the protection, removal, relocation and replacement of their property. All damage, injury or loss to any property caused, directly or indirectly, in whole or in part, by the Contractor, any subcontractor, supplier or any other person or organization directly or indirectly employed by any of them to perform or furnish any of the work or anyone for whose acts either of them may be liable, shall be remedied by the Contractor (except damage or loss attributable to the fault of drawings or specifications or to the acts or omissions of the St Clair County Transit District or anyone employed therein or anyone for whose acts either of them may be liable, and not attributable, directly or indirectly, in whole or in part, to the fault or negligence of the Contractor). The Contractor's duties and responsibilities for the safety and protection of the work shall continue until such time as all the Work is completed and the St Clair County Transit District has issued a notice to the Contractor that the work is acceptable (except as otherwise expressly provided in connection with Substantial Completion).

The Contractor shall designate a responsible representative at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent, unless otherwise designated in writing by the Contractor to the St Clair County Transit District.

In emergencies affecting the safety or protection of persons or the work or property at the site or adjacent thereto, the Contractor, without special instructions or authorization from the St Clair County Transit District, is obligated to act to prevent threatened damage, injury or loss. The Contractor shall give the St Clair County Transit District prompt, written notice if the Contractor believes that any significant changes in the work or variations from the contract documents have been caused thereby. If the St Clair County Transit District determines that a change in the contract documents is required because of the action taken in response to an emergency, a work directive change or change order will be issued to document the consequences of the changes or variations.

PERMITTING: In the event a permit is required prior to beginning the work, the St Clair County Transit District will reimburse the Contractor for all necessary permits obtained from the St Clair County Transit District and all other agencies.

INDEMNIFICATION: To the fullest extent permitted by laws and regulations the Contractor shall indemnify and hold harmless the St Clair County Transit District, their agents and employees from and against all claims, damages, losses and expenses, direct, indirect or consequential (including but not limited to fees and charges of the St Clair County Transit District's architects, attorneys and other professionals and court and arbitration costs) arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work

itself) including the loss of use resulting therefrom and (b) is caused in whole or in part by any negligent act or omission of the Contractor, any subcontractor, any person or organization directly or indirectly employed by any of them to perform or furnish any of the work or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder or arises by or is imposed by laws and regulations regardless of the negligence of any such party.

In any and all claims against the St Clair County Transit District or any of their consultants, agents, or employees by any employee of the Contractor, any subcontractor, any person or organization directly or indirectly employed by any of them to perform or furnish any Work or anyone for whose acts any of them may be liable, the indemnification obligation under paragraph A shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any such subcontractor or other person or organization under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

The obligations of the Contractor shall not extend to the liability of the St Clair County Transit District or their consultants, agents or employees arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs or specifications.

The Contractor will be required to obtain protective liability insurance that includes the terms of these indemnity provisions and name the St Clair County Transit District as additional insured.

PROJECT COORDINATION & ADMINISTRATION: A mandatory pre-construction meeting shall be scheduled within one week of contract ratification between the contractor and the St Clair County Transit District. All work will be scheduled through the St Clair County Transit District Director of Facilities. Contractor must present a preliminary work schedule at the pre-construction meeting when provided for the locations to be improved. The St Clair County Transit District will have progress meetings if necessary and shall be held at the St Clair County Transit District Office.

TERMS: All invoice submitted for payment shall be paid **Net 30**.

To further assure timely completion of the work, restoration, and clean-up of the project site, 10% of the payment due to the Contractor shall be retained until the project is successfully completed and all punch list items are adequately addressed.

COMPLETION DATE: All work at each approved location must be completed within 10 days from the start of work at each location. Otherwise, liquidated damages will apply as specified in Article 108.09 of the IDOT Standard Specifications for Road and Bridge Construction.

NOTE: The allotted time in the contract is sufficient to complete the work at each location. Therefore, no additional time will be allotted.

UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES: It is the Contractor's responsibility to determine the existence and location of all underground facilities, structures and utilities and to protect them from damage during construction and disconnection.

PROTECTION OF EXISTING FACILITIES: The Contractor shall maintain and protect all existing facilities, both on-site and off-site, including but not limited to utilities, roadways, trees, tree limbs, landscaping, lawns and buildings which are not scheduled for removal or replacement under this project. The Contractor shall provide any required sheeting, shoring, covering or other means and methods to protect existing facilities. The Contractor shall bear all costs and make all arrangements to repair or replace, any existing facility, both on-site and off-site, damaged as a result of construction, which is not scheduled for removal or replacement as part of this project.

SIDEWALK: This work shall be complete in accordance with Section 424 of the IDOT Standard Specification for Road and Bridge Construction. All grading and excavation required to install five (5) inch thick PCC concrete sidewalk, ADA ramps and bus pads to proper grades and meet all ADA/PROWAG/IL ACCESSIBILITY and this shall be considered incidental to the contract. Sidewalks are to be given a neat broom finish, transverse to the sidewalk. "Dummy" joints are to be struck transverse to the sidewalk at 5 foot intervals. All edges are to be finished with a ¼ inch radius.

This work will be paid for at the contract unit price per square foot for PCC Sidewalk Removal, PCC Sidewalk Placement and ADA Ramp Complete, as measured in place.

DETECTABLE WARNINGS: In accordance with Highway Standard 424001, entitled "Curb Ramps for Sidewalks", the detectable warnings shall consist of an area of truncated domes that provide both visual and tactile cues to pedestrians who are about to enter into traffic.

Contractor is to use ARCIS TACTILE® warning panels made of high strength concrete reinforced or ARMOR TILE TACTILE® warning panels made of diamond-hard vitrified polymer or an approved equivalent.

The detectable warning panels shall be a contrasting color from the rest of the sidewalk. The color of the panels shall be brick red. An example of these panels can be found at the intersection of Red Pine and English Pine Lane in Belleville, Illinois.

This work will be included and paid for at the Lump Sum (LS) contract unit price of ADA Ramp Complete.

CURB AND GUTTER: Curb and gutter removal and replacement shall be completed in accordance with Section 606 of the IDOT Standard Specification for Road and Bridge Construction, and shall match the existing curb dimensions, thickness, gutter width and flow line, except that barrier curb must be provided.

At areas of curb replacement around a radius that is deficient of expansion, the contractor shall place expansion joints in accordance with Highway Standard 606001.

This work will be paid for at the contract unit price per lineal foot for Curb Removal, and Barrier Curb Placement, as measured in place.

12” CMP: All 12 - inch CMP shall be completed in accordance with the IDOT Standard Specification for Road and Bridge Construction. 12 – inch CMP shall be installed at locations where necessary to provide safe access from the proposed Bus Pad to the street. All 12 – inch CMP shall include tapered ends and the grading to match. This work will be paid for at the contract unit price per lineal foot for 12 – inch CMP, as measured in place.

DRAINAGE PERFORMANCE REQUIREMENTS: All work must be performed in such a manner as to ensure that curb and gutter, sidewalk, street pavement and adjoining ground will continue to provide proper and continuous flow of drainage during and after completion of the project.

It is the Contractor’s responsibility to ensure that all erosion and displaced sediment does not migrate off site. If unexpected erosion or sedimentation occurs, or if the erosion control measures in place become damaged, the Contractor shall provide sufficient measures to repair, replace, or install erosion control structures to insure off-site damage does not occur. Any sediment or erosion damage which occurs off-site shall be repaired by the Contractor at his/her expense.

NOTIFICATION OF AFFECTED RESIDENTS: The Contractor shall be responsible for notifying residents who live along affected roads about construction, temporary access limits to their property, time estimate for completion, etc., a minimum of 48 hours prior to the beginning of construction.

THICKNESS DEFICIENCIES: Cores may be made to determine concrete thickness. If any core measurement is less than the thickness indicated in the specifications, the Contractor shall replace the concrete at the Contractor’s expense.

ALTERED QUANTITIES: The St Clair County Transit District reserves the right to make changes in plan details which may vary the accepted quantities from those shown on the itemized Bid. The Contractor shall accept, as payment in full, payment at the original contract unit prices bid for the accepted quantities of work done. No allowance will be made for any increase or expense or loss of expected profit suffered by the Contractor resulting directly from such altered quantities or indirectly from expenses derived by handling small quantities of materials or performing operations within restricted areas. No allowance shall be made for any increased expense or loss of expected profit suffered because of the anticipated use of specific equipment, which was not used.

ADDITIONS TO CONTRACT: Unit prices in this contract may be used to negotiate a Change Order for additional work involving similar projects.

CLEANING UP: The Contractor shall always be cognizant that he may be working on or adjacent to residential property. The Contractor at all times shall keep the premises free from accumulation of waste materials or rubbish caused by his operations. The Contractor shall not “stockpile” any material on the jobsite and all excavated materials shall be hauled off the site at the time of excavation. However, stockpiling of materials delivered and used on the same day will be allowed if all materials are in place or removed at the end of the day.

After completion of the Work the Contractor shall remove all remaining waste material and rubbish from and about the Project as well as all tools, construction equipment, machinery and surplus materials, and shall clean all surfaces and leave the Work “broom clean.” Specifically the contractor shall use a mechanical sweeping device (street sweeper, hydraulically operated brushes) to clean the project site.

Before final acceptance of each phase, the contractor shall restore to same or better condition than property was before initiation of work on all property, both public and private, which may have been damaged on account of prosecution of the work, and shall leave the project site neat and presentable. All areas beyond the limits of construction which have been damaged by the contractor’s operations shall be restored by the contractor at the contractor’s expense as directed by the St Clair County Transit or the designated representative of the City or Village the work is being performed in.

DISPOSAL OF MATERIALS: All materials for disposal shall be removed from the site and properly disposed of at locations provided by the Contractor. The cost for doing this work shall be included in the bid prices and no additional compensation will be allowed.

EQUIPMENT AND MATERIAL STORAGE: The Contractor is responsible for securing his own project storage site which shall not be located on City right-of-way without prior written consent of the Director of Public Works or designee.

TRAFFIC CONTROL AND PROTECTION: The contractor shall protect both vehicular and pedestrian traffic from any and all excavations or other hazards arising out of the performance of this work. This includes protective fencing, barricades, signing and flagging as necessary. All barricades and signs shall be in compliance with the Manual of Uniform Traffic Control Devices and shall be erected and utilized in accordance with standard IDOT Policy. **DO NOT** open sidewalks (remove barricades) until forms have been removed & backfilling is complete per location.

The work described herein will not be paid for separately, but shall be considered incidental to the construction of sidewalk which price shall include all labor, equipment and materials necessary to do the work.

CONFLICTS WITH PERSONNEL: Should a conflict between personnel of the Contractor and the St Clair County Transit District escalate to the point that it hinders the progress of the work and cannot be settled amicably, the Contractor personnel involved in the conflict shall be removed from the project. A personnel conflict shall not give cause for the Contractor to terminate this contract nor to pull off employees from active work sites.

BACKFILLING, SEEDING, FERTILIZER AND MULCH: Backfilling, seeding, fertilizing, and mulching will be required. This work shall be completed in accordance with Article 250 & 251 of the IDOT Standard Specifications for the Road and Bridge Construction, and as herein specified. Upon completion of the work, the Contractor shall clean up and remove all debris and excess materials from the site. All earth surfaces disturbed by the work shall be backfilled and finished graded using topsoil, approved by the St Clair County Transit District, sufficient for seedbed preparation, seeding, fertilizing and mulching within seven (7) days of excavation. Previously excavated soil and sod is not to be used as backfill material.

Seeding mixture and application rates shall be as specified for IDOT Seeding Class 1. or the seeding mixtures listed below obtained from Belleville Seed House, Inc. 3400 S. Illinois Belleville, Illinois. Mulch shall be IDOT Mulch Method 2 using Procedure 2 to anchor or stabilize the mulch. All erosion, or other areas where seeding under this contract has failed, shall be repaired such that a healthy, viable stand of grass is attained.

The work shall be paid for at the Lump Sum (LS) contract unit price of “Grading and Seeding”, but shall be considered for each Bus Pad location improved.

Fast Grass Mixture

Variety	Percentage
Kentucky 31 Tall Fescue	49.00%
Annual Ryegrass	29.53%
Perennial Ryegrass	19.69%

or

95/5 Sports Turf Mixture

Variety	Percentage
Cayenne Tall Fescue	18.96%
Crossfire II Tall Fescue	18.89%
Dynasty Tall Fescue	18.89%
Blade Runner Tall Fescue	18.89%
Mustang 3 Tall Fescue	18.87%
Bronco Kentucky Bluegrass	4.94%

PROPOSAL

2020 Bus Stop Improvements

ST CLAIR COUNTY, ILLINOIS

To: The Director and Board
St Clair County Transit District, Illinois

The undersigned, having familiarized (himself) (itself) (themselves) with the local conditions affecting the cost of the work and with the Contract Documents, including the Notice to Bidders, General Conditions, Special Provisions, Specifications for Workmanship and Materials, Proposal, Form of Contract, Form of Bonds, etc., and with the plans and addenda on file in the Office of the City Clerk of the St Clair County Transit District, Illinois, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all utility and transportation services necessary to perform and complete in a workmanlike manner all work required in connection with the **2020 Bus Stop Improvements** for the St Clair County Transit District, Illinois, all in accordance with the Plans and Specifications, including:

<u>ADDENDA NUMBER</u>	<u>DATE</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

issued thereto and acknowledged herein, for the unit prices given in the following **SCHEDULE OF QUANTITIES AND BID UNIT PRICES:**

PROPOSAL

2020 Bus Stop Improvements

SCHEDULE OF QUANTITIES AND BID UNIT PRICES

2020 Price Quote

Item	Description	Unit	Quantity	Unit Price	Total
1	Curb Removal	Lin ft	10		
2	Barrier Curb Placement	Lin ft	10		
3	PCC Sidewalk Removal	Sq ft	200		
4	PCC Sidewalk Placement	Sq ft	200		
5	PCC Bus Pad Removal	Sq ft	200		
6	PCC Bus Pad Placement	Sq ft	200		
7	12" CMP	Lin ft	15		
8	ADA Ramp Complete	Sq ft	50		
9	Grading and Seeding	L.S.	1		
				Total	

Note: Quantities listed above are estimated for each site location. Final quantities are to be measured in the field at the time of construction for each site to be improved.

PROPOSAL

2020 Bus Stop Improvements

SCHEDULE OF QUANTITIES AND BID UNIT PRICES

2021 Price Quote

Item	Description	Unit	Quantity	Unit Price	Total
1	Curb Removal	Lin ft	10		
2	Barrier Curb placement	Lin ft	10		
3	PCC Sidewalk Removal	Sq ft	200		
4	PCC Sidewalk Placement	Sq ft	200		
5	PCC Bus Pad Removal	Sq ft	200		
6	PCC Bus Pad Placement	Sq ft	200		
7	12" CMP	Lin ft	15		
8	ADA Ramp Complete	Sq ft	50		
9	Grading and Seeding	L.S.	1		
				Total	

Note: Quantities listed above are estimated for each site location. Final quantities are to be measured in the field at the time of construction for each site to be improved.

PROPOSAL

If awarded this contract, the undersigned agrees to commence work within ten (10) days after award of the contract or as otherwise directed, and to complete the work as outlined in the Completion Date located in the Special Provisions of 2020 Bus Stop Improvements specifications.

Accompanying this proposal is a (certified check), (cashier's check), (bid bond), in the amount of _____ dollars (\$_____), payable to the St Clair County Transit District, Illinois, which it is agreed will be forfeited to the St Clair County Transit District, if the undersigned fails to execute the contract.

BIDDER - COMPANY NAME

ADDRESS

CITY / STATE / ZIP

BY:

TITLE

DATE

PROPOSAL

NON-COLLUSION AFFIDAVIT

The bidder, by its officers and their authorized agents or representatives present at the time of filing this bid, being duly sworn on their oaths, say that neither they nor any of them have in any way, directly or indirectly, entered into any arrangement or agreement with any other bidder, nor with any public officer of the ST CLAIR COUNTY TRANSIT DISTRICT whereby such affiant or affiants, or either of them, has paid or is to pay to such other bidder or public officer any sum of money; nor has given or is to give such other bidder or public officer anything of value whatever, or such affiant or affiants; or either of them, has not, directly or indirectly, entered into any arrangement or agreement with any other bidder or bidders, which tends to or does lessen or destroy free competition in the letting of the Contract sought for by the attached bids; nor any inducement of any form or character, other than that which appears upon the face of the bid, will be suggested, offered, paid or delivered to any person whomsoever to influence the acceptance of the said bid or awarding of the Contract; nor has this bidder entered into any agreement or understanding of any kind whatsoever, with any person, in any way or manner, for any of the proceeds of the contract sought by this bid.

BIDDER - COMPANY NAME BY: _____

ADDRESS TITLE DATE

CITY / STATE / ZIP

Subscribed and sworn to before me this _____ day of _____, 2020.

My commission expires: _____
NOTARY PUBLIC

NOTE: Bidders should not add any conditions or qualifying statements to this bid, as otherwise the bid may be declared irregular as being not responsive to the advertisement for bids.

PROPOSAL

BID BOND

WE, _____, as
PRINCIPAL, and _____,
as SURETY with authority to do business in Illinois, are held and firmly bound unto the
ST CLAIR COUNTY TRANSIT DISTRICT, Illinois, in the penal sum of Five Percent (5%)
of the total bid price lawful money of the United States. We bind ourselves jointly and
severally, and our joint and several heirs, executors, administrators, successors and
assigns, firmly by these presents, this _____ day of _____,
2020, to pay to the ST CLAIR COUNTY TRANSIT DISTRICT this sum under the
conditions of this instrument.

WHEREAS the condition of the foregoing obligation is such that, the said PRINCIPAL is
submitting a written proposal to the ST CLAIR COUNTY TRANSIT DISTRICT for the **2020
Bus Stop Improvements**.

THEREFORE, if the proposal is accepted and a contract awarded to the PRINCIPAL by
the ST CLAIR COUNTY TRANSIT DISTRICT for the aforementioned improvement, and
the PRINCIPAL shall within ten (10) days after receipt of the notice of award enter into a
formal contract and furnish evidence of the required insurance coverage, all as required
by the project specifications, then this obligation shall become void; otherwise it shall
remain in full force and effect.

IN THE EVENT the ST CLAIR COUNTY TRANSIT DISTRICT determines that the
PRINCIPAL has failed to enter into a formal contract in compliance with any requirements
set forth in the preceding paragraph, then the ST CLAIR COUNTY TRANSIT DISTRICT
shall immediately be entitled to recover the full penal sum set out above, together with all
court costs, all attorney fees and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ day of _____, 2020.

(SEAL) PRINCIPAL

PRINCIPAL - COMPANY NAME

ADDRESS

CITY / STATE / ZIP

ATTEST: _____

BY: _____

TITLE DATE

TITLE DATE

(SEAL) SURETY

SURETY - COMPANY NAME

BY: _____

ATTORNEY-IN-FACT

Subscribed and sworn to before me this _____ day of _____, 2020.

My commission expires: _____

NOTARY PUBLIC

CONTRACT

INSTRUCTIONS FOR EXECUTING CONTRACTS

If the Contract is signed by the secretary of the corporation, the following certificate should be executed by some other officer of the corporation, under the corporate seal. In lieu of the following certificate, there may be attached to the Contract copies of so much of the records of the corporation as will show the official character and authority of the officers signing, duly certified by the secretary, or assistant secretary, under the corporate seal to be true copies.

The full name and business address of the Contractor should be inserted, and the Contract be signed with his official signature. Please have the name of the signing party or parties typewritten, or printed, under all signatures to the Contract.

If the Contractor is operating as a partnership, each partner should sign the Contract. If the Contract is NOT signed by all partners, there should be attached to the Contract a duly authenticated power-of-attorney evidencing the signer's (signers') authority to sign such Contract for-and-in-behalf of the partnership.

If the Contractor is an individual, the trade name (if the Contractor is operating under a trade name) should be indicated in the Contract and the Contract should be signed by such individual. If signed by one other than the Contractor, there should be attached to the Contract a duly authenticated power-of-attorney evidencing the signer's authority to execute such Contract for-and-in-behalf of the Contractor.

If the Contractor is a corporation, the following certificate should be executed:

I, _____, certify that I am the Secretary of the Corporation, _____, and that _____ who signed the foregoing Contract on behalf of the Contractor, was then _____ of said Corporation; that said Contract was duly signed for and in-behalf of said Corporation by authority of its governing body, and is within the scope of its corporate powers.

CONTRACT

2020 Bus Stop Improvements

THIS CONTRACT, made the _____ day of _____, 2020, by and between _____, hereinafter called the "Contractor", and the St Clair County Transit District hereinafter called the "Owner".

WITNESSETH, that the Contractor and the Owner, for the consideration stated herein agree as follows:

SCOPE OF WORK: The Contractor shall perform everything required to be performed, and shall provide and furnish at his sole cost and expense all the labor, tools, materials (except as otherwise specified), expendable equipment, transportation services, bonds, and insurance required for 2020 Bus Stop Improvements all in strict accordance with the Contract Documents, including any and all addenda, prepared by the St Clair County Transit District, in these Contract Documents referred to, as Owner, which Plans and Specifications, and other Contract Documents, are hereby made a part of this Contract; and the Contractor shall do everything required by this Contract and the other Documents constituting a part hereof.

THE CONTRACT PRICE: The Owner shall pay the Contractor for the performance of the work complete in place; the accepted price submitted by the Contractor pursuant to the "Notice to Bidders", the Owner having accepted the Contractor's proposal as the lowest and best bid. The accepted price shall be set out on the proposal sheets bound in this Specification Document, which proposal sheets are hereby, by reference, made as much a part of this Contract as if repeated verbatim herein.

TIME OF COMPLETION: The Contractor agrees to commence the work to be performed under this Contract within ten (10) days after execution of the Contractual Documents, or upon receipt of a substantial portion of materials, and to diligently prosecute the work in such a sequence and manner as to complete the work in all detail ready for continuous and successful operation within the time limit stated in the proposal.

In case the Contractor shall fail to complete the work or any part thereof according to the terms of this Contract, then, and in such case, the Owner reserves the right and is hereby authorized to declare this Contract forfeited and to re-let the unfinished portion thereof in the manner provided by law, and such person or persons to whom such work shall have been re-let shall be and are hereby authorized to complete said portion of the work without hindrance from the Contractor. And the Contractor shall be liable, in case of nonperformance of this Contract, or any part thereof, and hereby agrees to pay said Owner, as damages, all the costs, charges and expenses attending such reletting, and

also such sums or amounts as it shall cost to complete the said Contract over and above the amounts hereby agreed for the various items therefor.

COMPONENT PARTS OF THIS CONTRACT: This Contract consists of the following component parts all of which are as fully a part of this Contract as if herein set out verbatim, or if not attached, as if hereto attached:

- 1) Notice to Bidders.
- 2) Special Provisions.
- 3) Addenda Numbers: _____, _____, _____, _____.
- 4) The Contractor's Proposal.
- 5) This Contract.
- 6) Performance Bond
- 7) The Substance Abuse Prevention of Public Works Act
- 8) Illinois Department of Labor Certified Payroll

CONTRACT PROVISION: The Contractor covenants and agrees to pay all damages for injury to real or personal property, or for any injury or death sustained by any person growing out of any act or deed of the Contractor, or his employees; or any of his subcontractors or their employees. The Contractor hereby agrees to indemnify and save the Owner, harmless against all suits and actions of every name and description brought against said Owner for, or on account of any such injuries to real or personal property, or injuries received, or death sustained by any person or persons, caused by said Contractor, his servants, agents, or employees, in the execution of said work; or by or in consequence of any negligence in guarding the same; or by or on account of any omission or act of the Contractor, his agents or employees; and the said Contractor further agrees that so much of the money due him under and by virtue of this Contract as shall be considered necessary by the Owner may be retained by said Owner to protect itself against loss until such suit or claim for damages shall have been settled, and evidence to that effect shall have been furnished to the satisfaction of the said Owner.

PREVAILING WAGES: No less than the prevailing rate of wages, as determined in accordance with the Illinois Prevailing Wage Act, shall be paid to all laborers, operators, teamsters, masons, plumbers, and any workmen employed in the accomplishment of this project. **On site wage interviews may be conducted periodically to assure compliance with the prevailing wage rates. At the time of each payment request, the Contractor must submit copies of weekly payrolls as proof of compliance with prevailing wage rates. Payment will not be made without submittal of this documentation and full compliance with the prevailing wage rates. For additional information, please visit the Illinois Department of Labor's Web Site at www.state.il.us/agency/idol.**

ACCEPTANCE AND FINAL PAYMENT: Upon receipt of written notice that the work is ready for final inspection and when the St Clair County Transit District finds the work acceptable under the Contract and the Contract fully performed, he shall promptly issue a final certificate, over his own signature, stating that the work provided for in this Contract

has been completed and has been accepted by him under the terms and conditions thereof. Before issuance of final certificate the Contractor shall submit to the Owner satisfactory evidence and affidavits that all payrolls, material bills, subcontractors and other indebtedness have been paid.

The St Clair County Transit District, upon issuance of the final certificate that the work provided for in this Contract has been completed under the terms and conditions thereof and if the City is satisfied that all work has been completed in a satisfactory manner and according to the terms and conditions of the Contract, will deliver to the Contractor final payment according to the final estimates furnished by the St Clair County Transit District, said final payment to be made payable thirty (30) days from the date of final acceptance of the work by the Owner.

To each of the conditions and stipulations of this Contract, the undersigned each for himself, binds itself, its successors and assigns. IN WITNESS WHEREOF, the St Clair County Transit District, and the Contractor have hereunto respective set their names the day and year first written above.

(SEAL)

BIDDER - COMPANY NAME

ADDRESS

CITY / STATE / ZIP

BY: _____

ATTEST: _____

TITLE DATE

TITLE DATE

(SEAL)
ILLINOIS

ST CLAIR COUNTY TRANSIT DISTRICT,
27 North Illinois Ave
BELLEVILLE, ILLINOIS 62220

BY: _____
HERB SIMMONS, CHAIRMAN

ATTEST: _____

DATE

DATE

PERFORMANCE BOND

KNOW YE ALL MEN BY THESE PRESENTS: That we, the undersigned,

_____, as PRINCIPAL, and

_____, as SURETY

with authority to do business in Illinois, are held firmly bound unto the St Clair County Transit District, Illinois, in the penal sum of _____ Dollars (\$_____)

lawful money of the United States for the payment of which, well and truly to be made, we bind ourselves jointly and severally, and our joint and several heirs, executors, administrators and assigns, firmly by these presents, this _____ day of _____, 2020.

THE CONDITIONS OF THIS OBLIGATION are such that, the above-named PRINCIPAL did, on the _____ day of _____, 2020,

enter into a written Contract for **2020 Bus Stop Improvements** with the St Clair County Transit District, Illinois, in accordance with the plans and specifications approved and adopted by said St Clair County Transit District, which are made a part of this Bond. Said PRINCIPAL has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials apparatus, fixtures or machinery furnished to such PRINCIPAL for performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted.

NOW THEREFORE, if the above names and bounden shall well and faithfully do and perform the work of said Contract in all respects according to the time, terms and conditions specified in said Contract and in accordance with all requirements of law, and shall promptly pay all debts incurred by him or any subcontractor in the prosecution of said work, including labor, service and materials furnished then this obligation shall be void; otherwise to remain in full force, virtue and effect.

IN TESTIMONY WHEREOF, we have hereunto set our hands and seals this _____
day of _____, 2020.

(SEAL) PRINCIPAL

PRINCIPAL - COMPANY NAME

ADDRESS

CITY / STATE / ZIP

BY: _____

ATTEST: _____

TITLE DATE

TITLE DATE

(SEAL) SURETY

SURETY - COMPANY NAME

BY:

ATTORNEY-IN-FACT

Subscribed and sworn to before me this _____ day of _____, 2020.

My commission expires: _____
NOTARY PUBLIC

Approved this _____ day of _____, 2020.

ILLINOIS

ST CLAIR COUNTY TRANSIT DISTRICT,

27 North Illinois Ave
BELLEVILLE, ILLINOIS 62220

BY:

HERB SIMMONS, CHAIRMAN

DATE

ATTEST:

DATE

THE SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS ACT, PUBLIC ACT 95-0635

The Substance Abuse Prevention on Public Works Act, Public Act 95-0635, prohibits the use of drugs and alcohol, as defined in the Act, by employees of the Contractor and by employees of all approved Subcontractors while performing work on a public works project. The Contractor/Subcontractor herewith certifies that it has a superseding collective bargaining agreement or makes the public filing of its written substance abuse prevention program for the prevention of substance abuse among its employees who are not covered by a collective bargaining agreement dealing with the subject as mandated by the act.

- A. The undersigned representative of the Contractor/Subcontractor certifies that the contracting entity has signed collective bargaining agreements that are in effect for all of its employees. And that deal with the subject matter of Public Act 95-0635.

Contractor/Subcontractor

Name of Authorized Representative (type or print)

Title of Authorized Representative (type or Print)

Signature of Authorized Representative

Date

- B. The undersigned representative of the Contractor/Subcontractor certifies that the contracting entity has in place for all of its employees not covered by a collective bargaining agreement that deals with the subject of the Act, the attached substance abuse prevention program that meets or exceeds the requirements of Public Act 95-0635.

Contractor/Subcontractor

Name of Authorized Representative (type or print)

Title of Authorized Representative (type or Print)

Authorized Representative

Signature of

**INSTRUCTIONS FOR THE ILLINOIS DEPARTMENT OF LABOR'S CERTIFIED
TRANSCRIPT OF PAYROLL FORM**

**PLEASE NOTE: THE SUBMISSION OF FALSIFIED PAYROLL RECORDS IS A
CRIMINAL OFFENSE.**

1. Complete **ALL** items pertaining to the project being investigated.
2. Please note that pertinent information is required on the second sheet. The Subcontractor information, if applicable, is very important, however, it is **ABSOLUTELY IMPERATIVE** that the **AFFIDAVIT** information be completed in its **ENTIRETY** including **SIGNATURE**. If additional forms are needed and copies are made, please be sure to also duplicate the second sheet. A second sheet **MUST** accompany every certified transcript of payroll form showing that you are swearing that the information on each sheet is accurate.
3. Please note that **ALL** hours worked during the week (Prevailing Wages "**PW**" and Non-Prevailing Wages "**N**") need to be recorded
4. Fringe benefits **MUST** be paid if required for the work classification, regardless of your union or non-union status.
5. If a fringe benefit is paid into a fund, place the letter "**F**" behind the rate; if the benefit is included on the employee's payroll check, place the letter "**E**" behind the rate; credit will be given for health insurance paid, payments made into an ERISA approved pension plan, required vacation and/or training (registration in a BAT approved program). Verification will be required before any credit is awarded.
6. The items requested under the heading, "Contract Information", help to correctly identify the project. If a Contract or Project Number is not known, please do your best to secure the information. The information requested for "Project" and "Project Location" should **always** be completed.
7. Questions should be directed to the Labor Conciliator investigating your case.
8. You are invited to visit IDOL's web site at www.state.il.us/agency/idol for more detailed information regarding application of the Prevailing Wage Act.

Certified Transcript of Payroll



AFFIDAVIT

Weekly Statement of Compliance

Date: _____

I, _____,
(name signatory party)

_____, do
(Title)

hereby state: that I pay or supervise the payment
of the persons employed on the public works
project _____;

_____ (name of project)
that during the payroll period commencing on the
day of _____, _____ (year),

all persons employed on said project have been
paid the full weekly wages earned, that no
rebates have been or will be made either directly
or indirectly to or on behalf of said

_____,
(name of contractor or subcontractor)
from the full weekly wages earned by any person,
and that no deductions have been made either
directly or indirectly from the full weekly wages
earned by any persons, other than permissible
deductions as defined by Federal and/or State
Law. I further certify that this payroll is correct
and complete; that the wage rates contained
therein are not less than the actual rates herein
stated and that the classification set forth for each
laborer or mechanic conform to the work he/she
performed.

Signature _____

Digital Signature _____

IL452CM01

FRINGES

Health Fund _____

Health Address _____

Health Sponsor _____

Health Admin _____

Pension Fund _____

Pension Address _____

Pension Sponsor _____

Pension Admin _____

401(k) Fund _____

401(k) Address _____

401(k) Sponsor _____

401(k) Admin _____

Vacation Fund _____

Vacation Address _____

Vacation Sponsor _____

Vacation Admin _____

SUBCONTRACTORS

Attach explanation of Monies paid, copy of contract
of billing, or other pertinent information.

Company Name: _____

Contact Person: _____

(Address)

(City) _____ (State) _____ (zipcode)

Telephone Number: _____

Company Name: _____

Contact Person: _____

(Address)

(City) _____ (State) _____ (zipcode)

Telephone Number: _____

Company Name: _____

Contact Person: _____

(Address)

(City) _____ (State) _____ (zipcode)

Telephone Number: _____

Company Name: _____

Contact Person: _____

(Address)

(City) _____ (State) _____ (zipcode)

Telephone Number: _____