

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
August 18, 2020**

Present:

Herb Simmons, Chairman
Lonnie Mosley, Trustee
George Markezich, Trustee
Toni Perrin, Trustee
John Baricevic, Attorney
Ken Sharkey, SCCTD Managing Director
Jonathan Frederick, SCCTD
Hollie Etling, SCCTD - Phone
Walter Jackson, Metro Superintendent, Illinois Garage – Phone
Steve Langendorf , Scheffel Boyle - Phone
Drew Nicholes, Scheffel Boyle - Phone
Rob Wilson, ATS Director - Phone

Absent:

Tony Erwin, SCCTD

Call to Order:

The meeting was called to order by Chairman Simmons, at 5:00 pm.

Introduction of Guests: Steve Langendorf & Drew Nicholes, Scheffel Boyle; Rob Wilson, ATS

Public Comment: None

Approval of Minutes:

- **A motion was made by Mr. Mosley and seconded by Mr. Markezich approve the minutes of the July 21, 2020 Board Meeting. The motion passed unanimously in a voice vote.**
- **A motion was made by Mr. Markezich and seconded by Mr. Mosley approve the minutes of the July 28, 2020 Special Board Meeting. The motion passed unanimously in a voice vote.**
- **Incoming Claims and Additions to the Agenda:**
 - Mr. Sharkey informed the Board of a letter received from Mayor Kupsky from Fairview Heights regarding promoting the upcoming Gateway Event with Bus service from St. Clair Square.

- **Reports:**

- Mr. Sharkey

- Mr. Sharkey introduced Mr. Langendorf to present and outline the 2019 Audit report to the Board. Mr. Langendorf went through the report and outlined the finding outlined as submitted. Mr. Sharkey further outlined the report and commended the Board for good financial decisions. SCCTD interest earnings increased 5.6 times from prior year for an \$874,966 gain. Mr. Langendorf further outlined and explained the findings of the report. Mr. Langendorf offered if anyone has any questions regarding the report presented to feel free to contact him.
- Mr. Sharkey advised the Board regarding the committee results for the design contract for the MetroLink Extension. He advised a company has been selected. The approved contract will be presented to the Board at the September meeting to vote on.
- Mr. Sharkey advised the Board he met with Dana Rosenzweig with the St. Clair County Mental Health 708 Board and Orville Mercer with Chestnut Mental Health Services. SCCTD is developing a concept of potential services for persons in crises riding transit.
- Mr. Sharkey advised the Board previously authorized him to sign the VIA agreement upon Mr. Baracevic and his approval. He advised the agreement was finalized, signed and we are working to start up the program. The program will begin October 1st in Mascoutah and Lebanon Townships, which will replace the Metro 17X. The program is for the ridership in these areas during the week. There are no weekend services planned thus far.
- Mr. Sharkey reported SCCTD had an ice cream social to celebrate the completed space at the Illinois Garage for ATS. He expressed it turned out very nice. He also advised the space at Belleville Station will soon be completed. Mr. Simmons asked if the space could be used for the deputies. Mr. Sharkey advised this is considered flexible space for multiple possible uses.
- Mr. Sharkey advised of the RFP for the three (3) Bike Trail Corridor Studies submitted July 8, 2020. Eight (8) firms submitted for the RFP. Mr. Sharkey advised we need a plan of action to make the firm selection in order to move forward with this work.
- Mr. Sharkey asked Mr. Frederick to explain to the Board how the Emerson Park Project should be funded. He recapped the project and its cost and the various options to be considered. Recommendation is to pursue Cares Act Funds to pay for the project. **A motion was made by Mr. Markezich and seconded by Ms. Perrin to approve funding using the Cares Act Funds to pay for the Emerson Park Building Improvements. The motion passed unanimously in a voice vote.**

- Mr. Baricevic

- Mr. Baricevic advised the case between SWIC and the plaintiff was settled. He recommended SWIC indemnify SCCTD from any financial impact, but has yet to resolve.

- Mr. Jackson

- Mr. Jackson reported on the number of operators currently in place capable of operating Metro Buses. Mr. Sharkey asked Mr. Jackson if Metro is currently at full staff for operators. Mr. Jackson we are currently short 13 drivers and will be more at the end of the month due to retirements. However, Mr. Jackson reported that Bistate would resume full operating bus service to pre-covid operating schedule.

Under Financial Matters:

- Nothing to report

Under Old Business:

- Nothing to report

Under New Business:

- Mr. Sharkey presented the DOAP Resolution 2020-8-18 to be approved as part of the grant requirements for the Downstate Operating Permit for the state of Illinois. **A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve Resolution 2020-8-18 as presented. The motion passed unanimously in a voice vote.**
- Mr. Sharkey presented the Project Labor Agreement - PLA to be approved by the SCCTD and finalized by the Bistate Board. **A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve PLA as presented. The motion passed unanimously in a voice vote.**
- Mr. Sharkey presented the ATS Camera Improvement Proposal for the ATS Vans. Mr. Sharkey turned the floor over to Mr. Wilson to explain and outline the results obtained from the RFQ. Mr. Markezich requested a spreadsheet outlining the financial bid proposals. Mr. Wilson advised he would provide it. **A motion was made by Mr. Markezich and seconded by Mr. Mosley to table the request. The motion passed unanimously in a voice vote.**

Board Member Comments:

- No comments.

There being no further business Acting Chairman Simmons entertained a motion to adjourn the meeting. A motion to adjourn was made by Mr. Mosley and Seconded by Ms. Perrin. The motion passed unanimously in a voice vote.

Next Board Meeting – **September 15, 2020** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.

Adjournment 5:57 pm