

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
March 18, 2020**

Present:

Herb Simmons, Chairman
Lonnie Mosley, Trustee
George Markezich, Trustee
Toni Perrin, Trustee
Mike Terry, Trustee
Ken Sharkey, SCCTD Managing Director
John Baricevic, Attorney
Hollie Etling, SCCTD
Jonathan Frederick, SCCTD
Tony Erwin, SCCTD
Taulby Roach, Metro CEO

Absent: None

Walter Jackson, Metro Superintendent, Illinois Garage

Call to Order:

The meeting was called to order by Chairman Simmons, at 5:02 pm.

Introduction of Guests: Taulby Roach Metro CEO

Public Comment: None

Approval of Minutes:

- **A motion was made by Mr. Markezich and seconded by Mr. Terry to approve the minutes of the February 18, 2020 Board Meeting. The motion passed unanimously in a voice vote.**

Incoming Claims and Additions to the Agenda: None

Reports:

- Ken Sharkey
 - Mr. Sharkey introduced Mr. Roach CEO and Mr. Simmons advised the Board that Mr. Roach would provide an update of the current status of the Emerson Park Project
 1. Mr. Roach advised the Board the project has been designed and wanted to outline the financial commitment needed for the project. Mr. Roach advised the Board the building would be made available for members to visit the location and get an idea of current layout of the building itself. Mr. Roach went on SCCTD would have a financial commitment to the project and is requesting the SCCTD Board agree to support the project. **A motion was made by Mr. Markezich and seconded by Ms. Perrin to approve Mr. Roach to prepare the agreement for Mr. Sharkey's**

review and upon Mr. Sharkey's approval of the agreement to move forward with the project. The motion passed unanimously in a voice vote.

- Mr. Simmons requested Mr. Roach outline the current status of the Covid 19 situation. Mr. Roach advised ridership is down 30% on the train and 20% on the Bus Service. He also reported the drivers temperatures are taken daily and vehicles are being sanitized at the end of every shift, driver exchanges and in the evening before retiring the units. Mr. Simmons asked if there were any further questions for Mr. Roach, with no further questions asked. Mr. Simmons thanked Mr. Roach for attending and Mr. Roach dismissed himself from the meeting at 5:18 pm.
- Mr. Sharkey presented a letter from Mayor Kupsy of Fairview Heights requesting bus service support for various race days from the St Clair Mall to the World Wide Technology Raceway. **A motion was made by Mr. Mosley and seconded by Mr. Markezich to approve Mayor Kupsy's request and outlined on the March 9, 2020 letter. The motion passed unanimously in a voice vote.**
- Mr. Sharkey advised the Board the JJK Center in East St Louis submitted a letter requesting 2 retired ATS buses from SCCTD for their use. Mr. Sharkey outlined to the Board their request and advised we will be retiring a few of the high mileage ATS buses later this year when the replacements are received. **A motion was made by Mr. Mosley and seconded by Ms. Perrin to approve as requested. The motion passed unanimously in a voice vote.**
- Mr. Sharkey asked the Board to further discuss the Project Labor Agreement (PLA). The Board discussed the PLA further and agreed it would be considered on a project by project basis.
- Mr. Sharkey updated the Board on handling of the Corvid 19 situation
 - Office staff will be in the office and working from home on an as needed basis.
 - Ambassadors will be riding the train less often and spending more time on the platforms.
 - BA and Senior Passes will continue unless otherwise directed. Mr. Simmons recommended the Passes continue on a day by day basis and depending which direction the Corvid 19 situation goes a decision will be made to either post pone or continue. No vote requested, but the Board unanimously agreed.
- Mr. Sharkey advised SCCTD met with SAFB personnel regarding bus services on SAFB. He outlined and highlighted what transpired and the actions taken in the meeting.
- Mr. Sharkey reported he had two meeting with Metro Security Kevin Scott, Lt Peters and the three (3) SCCTD Ambassadors to coordinate their efforts.
- Tony Erwin
 - Mr. Erwin presented the TWM Agreement for the Old Collinsville Rd Phase II Design. Mr. Erwin advised the Board IDNR has approved all agreements and SCCTD is authorized to move forward with the work. Mr. Erwin requested to approve the agreement as presented. **A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve as requested. The motion passed unanimously in a voice vote.**
 - Mr. Erwin presented the bids for the Bus Stop Improvements project. Mr. Erwin advised the Board Hanks was the low bidder for the project. Mr. Erwin informed the Board of the bids received that

due to this being a unit price project there are items that would not be included at each location. Metro is currently completing approximately 25 locations on the top 60 list created. SCCTD will have Hanks install stops at the majority of the IDOT locations depending on how much the Board would like to allocate for this year. Mr. Markezich asked about the IDOT certification and due to the requirement's there were contractors who were not able to bid the project. Mr. Erwin advised it has been a standard practice to require IDOT certification so it insures we get a qualified contractors and they will be hiring from the local trades. Mr. Simmons asked how much will be spent this year and Mr. Erwin responded he was figuring approximately \$100,000.00 or whatever the Board desires. Mr. Simmons advised the Board Approve Hanks Excavating's Bid, but not to proceed with any work until the budget has been finalized. **A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve as submitted with conditions outlined by Mr. Simmons. The motion passed unanimously in a voice vote.**

- Mr. Erwin presented the proposal from Impact Strategies for the ATS improvements. Mr. Erwin advised the project was advertised in the Mascoutah Herald and SIBA. Mr. Erwin advised all contractors are from the local area and some currently working on St Clair County projects. Mr. Markezich asked if we withhold retainage during the project and Mr. Erwin advised we retain 10% up to 50% completion and 5% following. **A motion was made by Mr. Markezich and seconded by Mr. Terry to approve the quote as presented. The motion passed unanimously in a voice vote.**
- Mr. Erwin presented the quote from eXpress Badges to provide Benefit Access and Senior Passes. He advised the current pass program and badges being issued today are being tampered with and sold. He went on to say the new pass system would have a foil emblem on them like the Illinois Drivers Licenses so they are tamper proof. Mr. Erwin advised the new system would help SCCTD better manage the passes being issued and prevent fraud. Mr. Erwin recommended the Board approved the quote as submitted. **A motion was made by Mr. Markezich and seconded by Ms. Perrin to approve the quote as presented. The motion passed unanimously in a voice vote.**

- Mr. Baricevic

- Due to the current Corvid 19 situation there is nothing to report at this time.

Under Financial Matters:

- Nothing to report

Under Old Business:

- Mr. Sharkey advised we have 13 reconfigured computers to be donated and presented the following letters of request:
 - Christian Activity Center
 - Sinai Family Life Center
 - East Carondelet Police Department

A motion was made by Mr. Mosley and seconded by Mr. Terry to distribute the retired computers to the above agencies with two (2) going to the East Carondelet Police Department and the balance to be distributed to the remainder. The motion passed with a voice vote, with Mr. Simmons abstaining.

Under New Business:

- Nothing to report

Board Member Comments:

- No comments.

There being no further business Chairman Simmons entertained a motion to adjourn the meeting. A motion to adjourn was made by Ms. Perrin and Seconded by Mr. Terry. The motion passed unanimously in a voice vote.

Next Board Meeting – **April 21, 2020** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.

Adjournment 5:57 pm