

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
December 15, 2020**

Present:

Herb Simmons, Chairman – Phone
Lonnie Mosley, Trustee
George Markezich, Trustee
Toni Perrin, Trustee
John Baricevic, Attorney
Ken Sharkey, SCCTD Managing Director
Jonathan Frederick, SCCTD
Walter Jackson, Metro Superintendent, Illinois Garage – Phone
Kim Cella, CMT – Phone
Pat Judge – Gonzalez Engineering - Phone
Hollie Etling, SCCTD - Phone
Tony Erwin, SCCTD

Absent:

Call to Order:

The meeting was called to order by Chairman Simmons, at 5:00 pm.

Introduction of Guests:

Public Comment: None

Approval of Minutes:

- **A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve the minutes of the November 17, 2020 Special Board Meeting. The motion passed unanimously in a voice vote.**
- **Introduction of Guests**
- **Incoming Claims and Additions to the Agenda:** Nothing to report
- **Reports:**
 - Mr. Sharkey
 - Mr. Sharkey outlined his report and activities.
 - Mr. Sharkey reported current van donations and units remaining
 - Mr. Sharkey reported he met with Mr. Roach (Bistate CEO) regarding LRV replacement.
 - Mr. Sharkey reported he was informed by Mr. Scott with Metro advised that all Illinois G4S Security is authorized to write citations to riders without valid fare.

- Mr. Sharkey reported Kim Cella with CMT has coordinated the “Toasty on Transit Program” which begins December 21st. He added staff from SCCTD, Metro and CMT will man Fairview Heights and Belleville Metro Stations handing out hats, gloves and socks to the transit patrons.
- Mr. Sharkey reported Mr. Frederick has been working with MGT Consulting Group regarding Metro’s regional model for SCCTD invoicing and will be attending the January 19, 2021 Board Meeting to present their findings.
- Chairman Simmons asked if there were any questions for Mr. Sharkey. Mr Markezich asked about the status of Chestnut Services. Mr. Sharkey responded they are gearing up to begin services.
- Mr. Baricevic
 - Mr. Baricevic reported no changes
- Mr. Jackson
 - Mr. Jackson reported on December 19, 2020 the Illinois Metro Garage will host the annual Food and Gift Giveaway event. Mr. Sharkey responded the event will be a drive through for the patrons and Mr. Jackson responded yes it will be a drive through and he had plenty of staff to cover the event.

Financial Matters:

- Nothing to report

Old Business:

- Nothing to report

New Business:

- Mr. Sharkey outlined and presented Resolution 2020-12-15 Metro East Transit District of St Clair County as required for the Transportation Capital Assistance Grant
 - **A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve Resolution 2020-12-15 as presented. The motion passed unanimously in a voice vote.**
- Mr. Sharkey outlined and presented the Memo of Understanding (MOU) between Metro and SCCTD regarding the MAA MetroLink Extention and explained the cost being paid to Metro at the end of the project. Mr. Baricevic approved the agreement with one (1) Amendment which is to add Mr. Sharkey to Paragraph 18.
 - **A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve MOU as presented by Mr. Sharkey with the Amendment recommendation by Mr. Baricevic. The motion passed unanimously in a voice vote.**
- Mr. Sharkey present the letter of request from the House of Prayer to All Nation, Inc requesting a retired ATS van when available.
 - **A motion was made by Mr. Markezich and seconded by Mr. Mosley to place the request on file and add to the current list of requests. The motion passed unanimously in a voice vote.**

- Mr. Sharkey outlined and presented the proposal received from KAI and FGM Architects for the Emerson Park Station Improvements. Chairman Simmons expressed appreciation for the work completed in order to keep the project moving. Chairman Simmons requested he would like a recommendation from Mr. Sharkey and Mr. Erwin regarding the proposals presented. Mr. Erwin provided his opinion of the proposals and outlined the fee structure. He also recommended the civil work be removed from the Architects scope of services and contracted directly by SCCTD. Mr. Erwin advised the Board both firms are qualified, but recommended FGM to the Board to do the work. Mr. Sharkey added FGM is local firm located in O'Fallon. Chairman Simmons requested to the Board to make a motion to move forward with the project as per the recommendation presented by Mr. Sharkey and staff.
 - **A motion was made by Mr. Markezich and seconded by Mr. Mosley to approve FGM to design the project with SCCTD contracting a civil firm to do the site survey and upon Mr. Baricevic and Mr. Sharkey's approval of the contract Mr. Sharkey is authorized to sign the contract and proceed with the work. The motion passed unanimously in a voice vote.**

Board Member Comments:

- No comments.

There being no further business Chairman Simmons entertained a motion to adjourn the meeting. A motion to adjourn was made by Mr. Mosley and Seconded by Mr. Markezich. The motion passed unanimously in a voice vote.

Next Board Meeting – **January 19, 2021** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.

Adjournment 5:21 pm