

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
February 21, 2019**

Present:

Mike Sullivan, Vice-Chairperson
Herb Simmons, Trustee
Lonnie Mosley, Trustee
Toni Perrin, Trustee
George Markezich, Trustee
Ken Sharkey, Managing Director
John Baricevic, Attorney
Hollie Etling, SCCTD

Absent:

Walter Jackson, Metro Superintendent, Illinois Garage
Tony Erwin, SCCTD

Call to Order:

The meeting was called to order by Vice-Chairperson Sullivan, at 6:00 pm.

Introduction of Guests: None

Public Comment: None

Approval of Minutes:

- A motion was made by Mr. Mosley and seconded by Mr. Simmons to approve the minutes of the January 15th & January 22nd, 2019 Board Meetings. The motion passed unanimously in a voice vote.

Incoming Claims and Additions to the Agenda: None

Reports:

- Ken Sharkey
 - Mr. Sharkey advised the Board that the Governor gave the budget address and that the St. Clair County Transit District's appropriation was \$72,000,000 for FY 19 and that for FY 20, beginning July 1, 2019, it would be \$90,000,000. Mr. Sharkey explained that for operating expenses, the transit district gets reimbursed 65% from the State of IL, the district must come up with the other 35% and the limiting factor is what we receive in sales tax. Mr. Sharkey also advised the board that he and Ms. Etling met with our auditors and they reported that our sales tax revenue for FY 19 was a little over \$21,000,000. Historically, the district spent \$48,000,000 and he believes the district can spend around \$62,000,000 in FY 20 by expanding ATS and other ideas.
 - Mr. Sharkey advised the Board that he met with Tim Cantwell, Director of MidAmerica Airport and service will begin March 11, 2019 from the Shiloh-Scott Metro Link Station to MidAmerica Airport. The airport currently provides 17 flights per week and during the summer months, 32 flights per week. Julie Hauser has started doing the media regarding the upcoming service. 2 retired ATS vehicles will be used, decals will be put on the vehicles and the suggestion was made for the fare for the service to be \$3, Mr. Cantwell thought this was a good number.

Regarding the recent changes in the SCCTD Board, Lonnie Mosley nominated Herb Simmons be appointed Chairperson of the SCCTD Board and for Mr. Sullivan to remain Vice-Chairperson. **Motion was made by Mr. Mosley and 2nd by Mr. Markezich. 5 ayes – 0 nays**

Regarding the signatories on SCCTD bank accounts, it was recommended that Herb Simmons and Mike Sullivan be appointed signers on all accounts. **Motion was made by Mr. Mosley and 2nd by Mr. Markezich. 5 ayes – 0 nays**

- Mr. Sharkey presented the Board with a proposal made by Taulby Roach requesting SCCTD invest funds in the amount of \$400,000 to begin the process of CENCOM West dispatch center in East St. Louis, IL becoming a central dispatch center between the St. Clair County, St. Louis County and City of St. Louis Police Departments and Metro Security.
- Mr. Simmons informed the Board that he has been to 2 meeting regarding this project and expressed the importance of all of the above mentioned departments to be able to communicate with one another. **Motion was made by Mr. Sullivan and 2nd by Mr. Markezich to provide Bi-State with \$400,000 in advanced funding of the project. 5 ayes – 0 nays**
- Mr. Baricevic
 - No litigation activity on anything currently filed, included the 2 past employee’s human rights filings.
 - Mr. Baricevic explained to the Board that 90% of litigation we receive is an auto accident between a bus or train and vehicle but all litigation lies with Bi-State. SCCTD has been named in a new suit but we will enter into a contract with Bi-State, Bi-State agrees to indemnify SCCTD and we step out of the way.
 - Mr. Baricevic informed the Board that with Mr. Simmons being on the Bi-State Board and SCCTD Board, any actions taken by the SCCTD Board that would directly affect Bi-State, Mr. Simmons cannot make a motion or vote on those matters.
- Mr. Sullivan asked if we will be hiring anyone to take Taulby Roach’s past position of CFO. Mr. Sharkey advised that Ms. Etling would be taking on a bit of this role, in preparing the SCCTD FY20 budget, Downstate Operating Assistance Program application and continuing to submit quarterly reports to IDOT. Mr. Sharkey assured the Board that if we require any kind of help with these matters, we would reach out and ask but that everything will continue to be filed on time.
- Mr. Sharkey informed the Board that requests have been received for bus donations.
- Mr. Simmons advised the Board that 2 of these requests came from Moms on a Mission and the St. Clair County Emergency Management Agency. Mr. Simmons said that he has done research on Moms on a Mission and they are a 501(c)3 organization based out of Dupo that work with the homeless in Missouri and Illinois, providing clothes, food and shelter to those in need and this vehicle would help suit their need.
- Mr. Sharkey presented the request for a bus from SAVE (St. Clair Associated Vocational Enterprises) and the idea is to keep these donations local to help the people of St. Clair County. He advised the Board that with these 3 donations, that would take care of what we have available for 2019.

- Mr. Simmons asked Mr. Baricevic, per the request of Moms on a Mission, if it would be ok for them to put a sticker on the van saying that it was donated from the St. Clair County Transit District. Mr. Baricevic said that this would be fine, as it is their vehicle to do with what they please.
- Mr. Simmons then explained EMA’s request for a van to be donated is that it would be used as a portable communication center or for a warming unit. **Motion was made by Mr. Markezich and 2nd by Mr. Sullivan to donate vans to Moms on a Mission, EMA and SAVE. 5 ayes – 0 nays**
- Mr. Sharkey presented the Board with the agreement between SCCTD and Token Transit. He explained that this is a phone application in which passengers of the Redbird Express would be able to purchase tickets electronically. Tickets will still be available for purchase with cash, Token Transit will just be another option for purchases. The passenger will receive a word and picture of the day and show this to staff to allow boarding access. We collected \$550,000 in cash in 2018 on the Redbird Express and the electronic option may take awhile to catch on but as we are becoming more of a cashless society, this is a great option for our riders. Mr. Simmons asked what they charge for the service, Mr. Sharkey advised that the charge is 10%. Mr. Sharkey informed the Board that we will also be contracting with Metro for them to provide a ticket booth for cash sales, that will be managed by Metro at a cost of \$6,800 per person with a maximum 2 persons for games with higher expected attendance. Metro will provide us with a report of cash collected so that we know how much credit we will receive on our monthly statement.
- Mr. Sharkey informed the Board that St. Clair Square Mall is requesting we make parking lot improvements where our regular route buses frequent. In the past, improvements were made in the Redbird Express loading zone and now that this was done, they are wanting the above mentioned improvements as well. Mr. Simmons asked what we pay the mall yearly for lot use for the Redbird Express, Mr. Sharkey replied \$15,000 and that we still have 4 years on our contract with St. Clair Square.
- Mr. Simmons asked if Mr. Baricevic had reviewed the Token Transit contract. Mr. Baricevic responded that he had, had made changes, all of which were accepted by Token Transit.
- Mr. Sullivan asked what would keep someone from taking a picture of someone else’s Token Transit picture and word of the day to use, Mr. Sharkey advised that he would need to discuss with Token Transit. **Motion made by Mr. Mosley and 2nd by Mr. Sullivan to accept the contract with Token Transit. 5 ayes – 0 nays**

Under Financial Matters:

- Nothing to report

Under Old Business:

- Nothing to report

Under New Business:

- Nothing to report

Board Member Comments:

- No comments.

Next Meeting: Adjournment 6:35 pm

There being no further business, a motion to adjourn was made by Mr. Sullivan and 2nd by Mr. Markezich. The motion passed unanimously in a voice vote.

Next Board Meeting – **March 19, 2019** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.