

**ST. CLAIR COUNTY TRANSIT DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES  
December 17, 2019**

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**Present:**

Herb Simmons, Chairman  
Lonnie Mosley, Trustee  
George Markezich, Trustee  
Mike Terry, Trustee  
Hollie Etling, SCCTD  
Jonathan Frederick, SCCTD  
Tony Erwin, SCCTD

**Absent:**

Toni Perrin, Trustee  
John Baricevic, Attorney  
Ken Sharkey, SCCTD Managing Director  
Walter Jackson, Metro Superintendent, Illinois Garage

**Call to Order:**

The meeting was called to order by Chairman Simmons, at 5:00 pm.

**Introduction of Guests:** None

**Public Comment:** Mr. Simmons advised the Board he spoke with Lt Peters with the Sheriff Department and they have stepped up enforcement at all the stations.

**Approval of Minutes:**

- A motion was made by Mr. Markezich and seconded by Mr. Mosely to approve the minutes of the November 19, 2019 Board Meetings. The motion passed unanimously in a voice vote.

**Incoming Claims and Communications:**

- None

**Reports:**

- Mr. Sharkey
  - Mr. Erwin presented the Board the Sheriff's report, ridership report and the 2020 SCCTD meeting date schedule.

## Report Continues:

- Mr. Erwin
  - Mr. Erwin presented the following projects for approval:
    - 2019 Clearing and Grubbing – The low and only bid received was from Hanks Excavating and Landscaping in the amount of \$111,000.00. Mr. Markezich asked if there were any other bidders. Mr. Erwin responded 4 other companies picked up plans and specifications, but did not submit a bid. Mr. Markezich asked if we advertised on the SCCTD website and Mr. Erwin advised we did not, but it was advertised in the BND and at SIBA (Southern Illinois Builders). Mr. Markezich if Minton pursued the project and Mr. Erwin responded he was not aware if they did. **A motion was made by Mr. Markezich and seconded by Mr. Mosely to reject the single bid and rebid the project. The motion passed unanimously in a voice vote.**
    - Engelmann Farm Connector Trail – Mr. Erwin advised SCCTD received two (2) bids for this project with the low bidder being Stutz Excavating, Inc in the amount of \$432,786.10. Mr. Simmons asked if we have done work with the company before and Mr. Erwin responded no, but they are currently doing a project for the Village of Swansea on Fullerton Road. Mr. Erwin advised per his conversations with the Village they offered no negative remarks about their work. **A motion was made by Mr. Markezich and seconded by Mr. Mosely to approve Stutz Excavating, Inc for the project. The motion passed unanimously in a voice vote.**
    - 2020 Landscape Maintenance Agreement renewal – Mr. Erwin presented the renewal agreement from Hanks Excavating and Landscaping for mowing services along the trail from Memorial Station to SAFB and south to the Orchard Loop. Mr. Simmons asked does this include the mowing for the trail within the limits of Belleville and Swansea. Mr. Erwin responded that Belleville and Swansea agreed to mow the areas within the City limits. The contractor only trims these limits around bridges, fences, signs etc. Mr. Terry asked about the Fairview Heights section and Mr. Erwin advised that we would negotiate a price from Hanks upon completion of the project, due to the project is still under construction. **A motion was made by Mr. Terry and seconded by Mr. Mosely to approve the renewal of the Landscaping & Maintenance Connector Trail agreement. The motion passed unanimously in a voice vote.**
- Mr. Baricevic - Absent
- Mr. Jackson - Absent

## Financial Matters:

- Nothing to report

## Old Business:

- Nothing to report

**Report Continues:**

**New Business:**

- Mr. Erwin presented to the Board the request to change Ms. Denise Williams from part time to fulltime. Mr. Terry asked about the rate of pay and Mr. Erwin responded that her current hourly rate would remain the same rate only an annual basis. Mr. Simmons asked will we have two (2) full time with Ms. Trigg and Mr. Erwin responded that Ms. Trigg would be switching from full time to part time and Ms. Williams would be filling the fulltime position. **A motion was made by Mr. Mosely and seconded by Mr. Markezich to make Ms. Williams fulltime employee. The motion passed unanimously in a voice vote.**

**Board Member Comments:**

- No Comments

**Adjournment:**

Next Board Meeting – **January 21, 2020** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois

There being no further business, a motion to adjourn was made by Mr. Markezich and seconded by Mr. Mosley. The motion passed unanimously in a voice vote.

**Adjourned - 5:17 pm**