

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
October 20, 2008**

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Present:

Delores Lysakowski, Chairperson
Richie Meile, Trustee
Lonnie Mosley, Trustee
Mike Sager, Trustee
John Roach, Consultant
Karen Kozal, Metro
Gray Chatham, Attorney
Bill Grogan, Managing Director
Neil Huegen, District Associate

Absent:

Frank Bergman, Trustee
Jerry Heil, Director of Scheduling and Planning

Chairperson Lysakowski called the meeting to order at 6:00 PM.

A motion was made by Lonnie Mosley, and seconded by Richie Meile, to approve the minutes of the meeting held on September 15, 2008. The motion passed unanimously in a voice vote.

Under old business, the Chairperson discussed the October 27th service improvements as well as the opening of the Fairview Heights MetroLink turnback.

Under new business, the Chairperson presented an updated version of the "Policies and Procedures" document which denotes the methods under which transit district employees are to abide. A motion was made by Lonnie Mosley, and seconded by Mike Sager to approve the guidelines. The vote passed unanimously in a voice vote.

The Managing Director, Bill Grogan, reported on the last months meetings which uncovered both current and upcoming issues related to safety oversight. Most notable were the discoveries from the Tri-annual Safety Meeting which he attended. He noted that the minor safety issues that were exposed to the district are already being resolved, and he was happy to report that the safety issue findings were minimal.

MetroLink consultant, John Roach, then proceeded to update the Board on the completion of the Fairview Heights turnback addition and noted that all issues relating to the matter have been resolved, and the project has been completed on-time and under the expected budget.

Karen Kozal discussed that the new drivers have completed their training and a new class of drivers are about to begin training. The new drivers are prepared to handle the service

increase, and she expects the operations side of the service increase to be free of any problems.

A motion was made by Lonnie Mosley, and seconded by Richie Meile, to adjourn the meeting until the next regular meeting. The motion passed in a unanimous voice vote.