

**ST. CLAIR COUNTY TRANSIT DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES  
November 29th, 2017**

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**Present:**

Delores Lysakowski, Chairperson  
Lonnie Mosley, Trustee  
Mike Sullivan, Trustee  
Richie Meile, Trustee  
Herb Simmons, Trustee  
Taulby Roach, Development Programming Associates  
John Baricevic, Attorney  
Tony Erwin, Director of Planning and Project Development

**Absent:**

Walter Jackson, Metro

**Call to Order:**

The meeting was called to order by Chairperson Lysakowski, at exactly 4:00pm. A motion was made by Herb Simmons, and seconded by Mike Sullivan to approve the minutes of the October 18th, 2017 meeting of the Board of Trustees. The motion passed unanimously in a voice vote.

**Incoming Claims:**

There were no Incoming Claims or Communications.

**Under Financial Matters:**

The Chairperson noted that the IDOT submission regarding the DOAP application has been accepted for the FY 18 Program. Taulby Roach advised although it has been accepted it has not been received.

**Under Old Business:**

The Chairperson noted that the District had submitted July 28, 2018 as their choice for the “Day at the Ballpark” in 2018. Chairperson advised a second choice may be required and also advised the game will be an evening game and not an afternoon game.

**Under New Business:**

Capital Assistance Grant (ITEP) Resolution was presented for approval. Taulby Roach and Tony Erwin explained the purpose and reason for the Resolution and it will be submitted to IDOT in Springfield this Friday 12/1/2017. No questions from the Board. Motion was made by Herb Simmons and seconded by Lonnie Mosely to accept the Resolution FY 18-02 and was approved as presented, Aye’s – 4 and Nay’s – 0.

Sexual Harassment Policy Resolution FY 18-03 was presented and Taulby Roach outlined the purpose and its requirements. In order to apply for Grants, it is the requirement of the Federal Government that a Sexual Harassment Policy be adopted and placed on file. Resolution FY 18-03 explains that SCCTD has adopted a policy. Motion was made by Richie Meile and seconded by Mike Sullivan and approved as presented, Aye’s – 4 and Nay’s – 0.

**Reports:**

Tony Erwin presented an outline of all Transit District Projects for their review. No questions from the Board were asked.

Taulby Roach went over Front Street Project and outlined the next 2 phases to the Board. No questions from the Board were asked.

John Baricevic presented updated the Board on the Lawsuit presented by the Gavin Law Firm regarding a vehicle hitting one of the buses. He is working to have the SCCTD dismissed from the suit. Gavin has submitted a letter to the SCCTD requesting information. Tony Erwin will compile the information and submit it to John Baricevic for his review. John Baricevic advised he was confident a dismissal would be forthcoming.

**Personnel Matters:**

Delores Lysakowski advised the Board Mr. Neil Huegen was laid off as of November 28, 2017. He was presented with a letter to include a severance package. John Baricevic explained he was given seven (7) days to agree to, sign and return or the severance package would be nullified. John Baricevic went on to say due to his attorney being out of town they have requested a 7-day extension to allow for review. John Baricevic and Tony Erwin discussed and agreed to permit the extra 7 days. Motion was made by Richie Meile and seconded by Mike Sullivan and approved as presented, Aye's – 4 and Nay's – 0.

**Next Meeting:**

There being no further business, after the Chairperson reminded everyone that the next Board meeting will be December 19, 2017, the Chairperson entertained a motion to adjourn the meeting. A motion to adjourn was made by Herb Simmons, and seconded by Lonnie Mosley. The motion passed unanimously in a voice vote.