

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
Nov. 19th, 2012**

Present:

Delores Lysakowski, Chairperson
Lonnie Mosley, Trustee
Richie Meile, Trustee
Taulby Roach, Consultant
Bill Grogan, Managing Director
Walter Jackson, Metro
Neil Huegen, SCCTD
Herb Simmons, Trustee
Mike Sullivan, Trustee

Absent:

Grey Chatham, Attorney

Chairperson Lysakowski called the meeting to order at 5:45 p.m.

A motion was made by Mike Sullivan, and seconded by Richie Meile to approve the minutes of the Oct. 15th meeting of the Board of Trustees. The motion passed unanimously in a voice vote.

There were no incoming claims or communications to be discussed.

Under financial matters, the Chairperson noted that the District is still waiting on a signed DOAP contract from IDOT.

Next, under old business, the Chairperson mentioned that the "Open House" invitations had been sent out, and all Board Members are expected to attend.

Under new business, the Chairperson referred to the packet that had been previously mailed to the Board Members for their perusal. The packet was the updated policy and procedures for the District. A motion was passed by Lonnie Mosley to adopt the updated policies and procedures. Mike Sullivan seconded the motion, and the motion passed unanimously in a voice vote. Richie Meile then suggested that the Board Member's per diem be reviewed before the next meeting.

Next, Bill Grogan briefly discussed some of his activities from the past month. Most notably was his collection of materials for submittal to IDOT for consideration under the new capital grant program, DTIF. Also of note, was his meeting with the St. Clair County Health Care Commission concerning the Complete Streets Initiative. The Initiative has a goal to improve infrastructure and building codes to meet the needs of accessibility for walking, biking, and handicapped persons.

Next, Consultant Roach informed the Board of the tremendous progress of the contractors working on the SWIC project. As of the meeting time, the contractors were approximately three weeks ahead of schedule.

Walter Jackson was last to report to the Board. He gave a progress report on the parking lot repairs that are underway at the Illinois facility. Currently, they are resurfacing the Northern Half of the lot, and they are expected to be done with everything by the end of the year - weather permitting.

Before concluding the meeting, Mike Sullivan asked Taulby Roach a number of questions about the Bike Trail and numerous access points, both existing and planned. There being no further business the Chairperson reminded everyone that the next meeting will be at 5:45 p.m. December 18th, in the same location. A motion was made by Lonnie Mosley, and seconded by Herb Simmons to adjourn. The motion passed unanimously in a voice vote.