

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
July 17, 2018**

Present:

Lonnie Mosley, Trustee
Richie Meile, Chairman
Herb Simmons, Trustee
Mike Sullivan, Trustee
Ken Sharkey, Managing Director
Taulby Roach, Development Programming Associates
Jon Baricevic, Attorney
Walter Jackson, Metro
Hollie Etling, SCCTD

Absent:

Tony Erwin, SCCTD

Call to Order:

The meeting was called to order by Chairman Meile, at 5:30 pm.

Introduction of Guests: None

Public Comment: None

Approval of Minutes:

A motion was made by Mr. Mosley and seconded by Mr. Sullivan to approve the minutes of the June 19, 2018 Board Meeting. The motion passed unanimously in a voice vote.

Incoming Claims and Additions to the Agenda: None

Reports:

- Ken Sharkey
 - Mr. Sharkey presented the monthly Metro report provided by Sheriff Watson and his monthly managing director activities for review and advised the Board to look over and call if they have any questions or concerns.
 - Mr. Sharkey provided recent press releases put out by the District.
 - Mr. Sharkey presented an analysis on Redbird Express ridership comparing the first 48 games of the 2018 season to the first 48 games of the 2017 season. He noted that ridership is up 10.8% with no advertising and numbers are expected to rise. Mr. Sharkey also expressed his concern over operators not signing up to work the Redbirds, with some games having as little as 22 buses to run the service.
 - Mr. Sharkey advised the Board that a press release was put out stating that the St. Clair County Transit District received a grant from Metro East Park and Recreation District to begin the Old Collinsville Road Phase 1 section of the bike trail. This will be 1,800 feet and pick up 500 residential homes to connect the Richland Creek Trail with the Metro Bike Trail. The grant is for 40% of the total project, we received \$243,000 and will contribute \$364,000 total to the project.
 - Mr. Sharkey advised the Board that upcoming construction projects on Metro Link changed schedule times and discontinued late night service to Shiloh-Scott Metro Link Station. Many complaints were received and it was decided to add this service back.

- Mr. Sharkey complimented Walter Jackson and his team in successfully adding service to the new veteran's clinic in Shiloh. This service will begin on Monday, July 23, 2018.
 - Mr. Sharkey attended a meeting with the City of East St. Louis and discussed installing bus shelters at certain stops. He asked the city to provide him with a list of where they feel bus shelters should go. He spoke with Metro and we have not had a grant to access for bus shelters since 2010. It is \$917,884 and requires a 20% match on our part which is \$229,471 that was not offered before. With the Board's blessing, we will match this grant and spend \$1,147,000 on new bus shelters.
 - Mr. Sharkey informed the Board that SCCTD has received many calls for service to Mid America Airport. An additional service is being considered from the Shiloh-Scott Metro Link Station to the airport. It is being suggested to test the service for 6 months and see how ridership goes. If this service does not work, the purchased buses can go to the ATS fleet. The service to Mid America Airport will be operated by ATS. He requested approval to go out to bid on buses for the service. Motion was made by Mr. Simmons and 2nd by Mr. Mosley to approve the request. 4 ayes – 0 nays
 - Mr. Sharkey provided information from Tony Erwin for sealing and striping of the bike trail. He is proposing to do 2 miles of crack filling, asphaltting and striping. Mr. Erwin has 2 bids on the project, which should come in around \$25,000. The 2 companies are Sonnenberg and Rooters, Sonnenberg is being recommended because they can get to the job quicker. There are two sections to be completed, one is 5,600 feet and the other is 7,600, totaling 2.5 miles to be filled and asphalted and 11 miles of striping. Motion was made by Mr. Sullivan and 2nd by Mr. Mosley to approve Sonnenberg for the project. 4 ayes – 0 nays
 - Mr. Sharkey presented the Board with the Village of Shiloh MOU. Taulby Roach explained that this project will complete the connection from Engelmann Park to the Metro Bike Trail. This is being done in partnership with the Village of Shiloh. Motion was made by Mr. Simmons and 2nd by Mr. Mosley to sign the MOU. 4 ayes – 0 nays
 - Mr. Sharkey advised the Board that we met with the State of Illinois archives to begin the process of storing and disposing of records. This process should be complete by the end of the year. Motion was made by Mr. Simmons and 2nd by Mr. Sullivan to acquire a storage unit. 4 ayes – 0 nays
- Taulby Roach
 - Mr. Roach advised the Board that the River Bridge District Project roundabout was completed prior to July 4th deadline. A ribbon cutting for the project has been suggested but not yet confirmed.
 - Mr. Roach advised the Board that Metro spoke with Mr. Sharkey asking him to authorize a free ride day on Tuesday, July 31, 2018 to celebrate the 25th anniversary for Metro Link. Mr. Roach feels that this does not provide adequate time to mobilize security and notify all involved partners. He drafted a letter rejecting the idea and sent explanations to our Missouri partners. He informed the Board that he has a copy of his response if they would like to review.
 - Mr. Roach advised the Board that he reiterated with the County Board Chairman that the ordinance having to do with cross jurisdiction will be presented to the County Board this session. He asked Mr. Baricevic about some workman's comp issues to be sure that all issues were addressed.
 - Mr. Roach met with the railroad and they are very happy with the completed phase for the River Bridge District Project. We are trying to get an easement for the bike trail loop to be completed on the riverfront. If this project can be completed, there would be a figure 8 riverfront loop completed in the city of East St. Louis which is a very positive development.
 - Mr. Baricevic
 - Mr. Baricevic presented the Board with the lease agreement between SCCTD and the St. Clair County Public Building Commission, Jim Brede has been assigned the point person. A lease had been proposed and Mr. Baricevic, Mr. Roach and Mr. Sharkey reviewed and made revisions. The revisions included parking, lease terms, storage and meeting space. The urgency in getting this signed is that the contractor is prepared to begin interior work but the PBC will not allow this until they know they will be reimbursed the build out cost of \$129,000. Mr. Sharkey negotiated a month of free rent for September, which was granted.

1. FY 18-07-17-1 The resolution is to authorize the St. Clair County Transit District to enter into a lease agreement with the St. Clair County Public Building Commission. Motion was made by Mr. Simmons and 2nd by Mr. Mosley to approve the resolution presented. 4 ayes – 0 nays

- Walter Jackson
 - Mr. Jackson advised the Board that he has been promoted to Superintendent of the Illinois Facility.
 - Mr. Jackson and Mr. Sharkey are working together to improve ridership.

Executive Session: 6:19 p.m.

- 6:19 p.m. - Motion was made by Lonnie Mosley and seconded by Mike Sullivan to go into executive session to discuss Personnel Matters, Aye's – 4 and Nay's – 0.
- 6:32 p.m. - Motion was made by Richie Meile and seconded by Herb Simmons to come out of executive session and to go back to the regular meeting, Aye's – 4 and Nay's – 0.

Under Financial Matters:

Nothing to report

Under Old Business:

Nothing to report

Under New Business:

Nothing to report

Board Member Comments:

- No new comments

Next Meeting: Adjournment 6:34 pm

There being no further business the Chairperson Meile reminded everyone that the next Board meeting will be August 21, 2018, the Chairperson entertained a motion to adjourn the meeting. A motion to adjourn was made by. The motion passed unanimously in a voice vote.