

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
December 19th, 2017**

Present:

Delores Lysakowski, Chairperson
Lonnie Mosley, Trustee
Mike Sullivan, Trustee
Richie Meile, Trustee
Herb Simmons, Trustee
Taulby Roach, Development Programming Associates
John Baricevic, Attorney
Walter Jackson, Metro
Tony Erwin, Director of Planning and Project Development

Absent:

Call to Order:

The meeting was called to order by Chairperson Lysakowski, at exactly 5:30 pm. A motion was made by Herb Simmons, and seconded by Richie Meile to approve the minutes of the November 29th, 2017 meeting of the Board of Trustees. The motion passed unanimously in a voice vote.

Incoming Claims:

There were no Incoming Claims or Communications.

Under Financial Matters:

The Chairperson noted that the IDOT submission regarding the DOAP application has been accepted for the FY 18 Program. Taulby Roach advised although it has been accepted it has not been reviewed.

Under Old Business:

The Chairperson advised the Open House held at the Transit Office on December 15th was a success.

Under New Business:

The Chairperson noted that the District had received approval from the Cardinal Organization that July 28, 2018 was approved for the "Day at the Ballpark" in 2018. Chairperson advised the price could go up, but we are not sure at this time.

The Chairperson present the Employee Handbook to the Board for their approval. It was advised the employees have all signed the acceptance of the Employee Handbook. Trustee Sullivan question if the Attorney had reviewed the Handbook prior to the employee's acceptance. Trustee Simmons expressed concern that without proper review and approval from the Attorney it could be a liability to the Transit District. Trustee Sullivan advised with the concurrence of the Board to have the Attorney review the Handbook before the final Board approval. Final acceptance of the Employee Handbook will be tabled until further review from the Attorney.

Reports:

Tony Erwin - Nothing to Report

Reports Continued:

Taulby Roach

- Taulby went over Front Street Project and outlined the next 2 phases to the Board. Taulby advised the project is approximately 75% complete as of Pay Application #6, the Casino Queen people are very happy with the outcome and the Contractor (Baxmeyer Excavation) has done a good job of logistically coordinating the project and traffic during the project.
- Taulby Roach went on to say the Down State Agreement puts SCCTD in line with GATA and other movement requirements within the State.
- Ribbon cutting was held today at the Shiloh Scott Station with SAFB, Great Turn Out!
- Eckerts Trail project next step is to coordinate with Eckerts and the proposed Greenmount Rd Bridge
- The security issues being discussed with our Missouri Partners is tense, but we continue to communicate to try to move forward. He did advise he spoke with the St Clair County Sheriff to see if he could provide better security for our side of the river for our facilities.

No questions from the Board were asked.

John Baricevic

- John presented an update to the Board on the Lawsuit presented by the Gavin Law Firm regarding a vehicle hitting one of the buses. He is working to have the SCCTD dismissed from the suit. Gavin has submitted a letter to the SCCTD requesting information. Tony Erwin compiled the information and submitted it to John Baricevic to forward to Gavin. John Baricevic advised although the SCCTD is named in the suite he doesn't believe it will cost the Transit money.
- John advised he has discussed Neil Huegen's lay off with his attorney (Cronin) and he feels we are close.

No questions from the Board were asked

Executive Session: 5:41 p.m.

- 5:41 p.m. - Motion was made by Richie Meile and seconded by Herb Simmons to go into executive session to discuss Personnel Matters, Aye's – 5 and Nay's – 0.
- 6:12 p.m. - Motion was made by Richie Meile and seconded by Herb Simmons to come out of executive session and to go back to the regular meeting, Aye's – 5 and Nay's – 0.

Personnel Matters:

- Motion made by Herb Simmons made and seconded by Mike Sullivan to rescind all hiring agreements from September 1, 2017 to present excluding those previously approved by the Board. Aye's – 4 and Nay's – 1.
- Board agreed, based on the Attorney's Recommendation Neil Huegen is to be laid off as previously approved by the board. Given the option to work Red Birds with no guarantee of a specific location i.e. the Ball Park or the Mall.
- Herb Simmons reiterated the Employee Handbook is to be reviewed by the Attorney prior to final action. Motion made by Herb Simmons and seconded by Richie Meile to have the attorney review the Employee Handbook prior to acceptance, Aye's – 4 and Nay's – 1.

Next Meeting:

There being no further business, after the Chairperson reminded everyone that the next Board meeting will be January 16, 2018, the Chairperson entertained a motion to adjourn the meeting. A motion to adjourn was made by Herb Simmons, and seconded by Lonnie Mosley. The motion passed unanimously in a voice vote.