

**ST. CLAIR COUNTY TRANSIT DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES  
June 18, 2019**

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**Present:**

Herb Simmons, Chairman  
Mike Sullivan, Vice-Chairman  
Lonnie Mosley, Trustee  
George Markezich, Trustee  
Toni Perrin, Trustee  
Ken Sharkey, Managing Director  
Grey Chatham, Attorney  
Walter Jackson, Metro Superintendent, Illinois Garage  
Hollie Etling, SCCTD  
Bryce Paszkiewicz, SCCTD  
Tony Erwin, SCCTD

**Absent:**

**Call to Order:**

The meeting was called to order by Chairperson Simmons, at 5:00 pm.

**Introduction of Guests:** None

**Public Comment:** None

**Approval of Minutes:**

- **A motion was made by Mr. Mosley and seconded by Ms. Perrin to approve the minutes of the May 21, 2019 Board Meetings. The motion passed unanimously in a voice vote.**

**Incoming Claims and Additions to the Agenda:** None

**Reports:**

- Ken Sharkey
  - Mr. Sharkey outlined his report as presented in the packets, Sheriff's report, Ambassador, Red Birds and the Project Activity Report. Open discussion regarding security during the St Louis Blues Parade and the movement of the people. Mr. Jackson advised the Board it was definitely the ridership had record breaking numbers using the train and the buses. Overall there were no issues during the event. Mr. Sharkey advised for the Red Birds ridership was up 7.63% for the month and that is without advertising.
  - Mr. Sharkey updated the Board on the COA consultant evaluating the Illinois Bus Routes. He went on to say the Consultant would be evaluating our system and would prepare an agenda outlining our requirements and needs.
  - Mr. Sharkey reported to the Board he went to Kansas City Area Transportation Authority to evaluate the Johnson County Micro Transit Service. He advised he was very impressed on the operation of the system and the software being used. He went on to say he is interested in implementing something similar with SCCTD. He said prior to implementing a similar service a pilot program would need to be done. Mr. Sharkey advised the Board he met with TransLoc a company that would complete the study. A contract has been received and is being reviewed by the Attorney and if approved it would be brought to the Board for approval at the July meeting. Mr.

**Report Continues:**

Simmons ask “How would we promote the service” and Mr. Sharkey responded through our drivers and personnel. Mr. Sharkey the cost of the project would be \$25,000.00 plus additional cost for computer tablets and software.

- Mr. Sharkey advised the Credit Union at the Metro Illinois Garage Facility has closed and we would be looking to use this location for the ATS office.
- Mr. Sharkey updated the Board regarding the MetroLink Day at the Ball Park event. He said we have 155 tickets to sell at \$25.00 each. He said it would be held at the Fairview Heights Station to promote riding the train.
- Mr. Sharkey requested from the Board to approve a 2% pay increase for all SCCTD personnel to go in affect on July 1, 2019. **A motion was made by Mr. Mosley and seconded by Mr. Sullivan to approve to approve the request as presented. The motion passed unanimously in a voice vote.**
- Mr. Sharkey presented requested to hirer a CPA. He presented the applicants resume and outlined the qualifications. He said per his research, the applicant comes highly recommended. The position starting salary would be \$85,000.00 with benefits. **A motion was made by Mr. Markezich and seconded by Mr. Sullivan to approve to approve the request as presented. The motion passed unanimously in a voice vote.**
- Mr. Sharkey presented Resolution 2019-6-16 for the FY2020 MEPRD Grant Program Application. Mr. Erwin advised the resolution of support is a requirement in order to apply for the MEPRD Grant. He went on to say the project being applied for is the Old Collinsville Rd Phase II. This is a continuation of a shared use path currently being designed from Lebanon Ave to Rand Ln. **A motion was made by Mr. Mosely and seconded by Mr. Markezich to approve to approve the request as presented. The motion passed unanimously in a voice vote.**
- Mr. Sharkey presented an outline for investing \$12,000,000 and recommendation. **A motion was made by Mr. Sullivan and seconded by Mr. Mosley to approve to approve the request as presented. The motion passed unanimously in a voice vote.** The approved investment outline is as follows:
  - 7 million – Bank of Waterloo
  - 3 million – Citizens Community Bank
  - 2 million – Associated Bank
- Mr. Sharkey advised we obtained bids to seal a section of bike trail, which is a continuation of the program from last year. Mr. Erwin advised bids were received from Rooters Asphalt and Sonneberg Landscaping. The seal limits for the project were from the West side of the 159 bridge to the Memorial Station. Mr. Erwin advised the Board that we will be adding small section of trail project, which will complete all the sealing of the entire SCCTD trail from Green Mount Road to Memorial Station. The Bids were received and with Rooters being the low bidder in the amount of \$22,108 and Sonneberg next at \$23,610. Mr. Erwin discussed the additional sealing from the East side of the 159 Bridge to the Swansea Treatment Plant with Rooters and they agreed to do the work for the revised Lump Sum cost of \$25,420.80. Mr. Erwin advised it adds approximately 15% to the project. Mr. Erwin recommended to the Board to award the work to Rooters Asphalt for the project to complete the sealing as bid and the additional sealing as outlined. **A motion was made by Mr. Sullivan and seconded by Ms. Perrin to approve to approve the request as presented. The motion passed unanimously in a voice vote.**

**Report Continues:**

- Mr. Jackson
  - Mr. Jackson advised the Board Metro is working to obtain drivers for both the bus routes and Red Bird events. Mr. Sharkey further outlined with discussion following by the Board.
  
- Mr. Chatham
  - Nothing to Report
  
- Mr. Erwin
  - Nothing to report

**Financial Matters:**

- Nothing to report

**Old Business:**

- Nothing to report

**New Business:**

- Nothing to report

**Board Member Comments:**

- No Comments

**Next Meeting: Adjournment 5:42 pm**

There being no further business, a motion to adjourn was made by Mr. Mosely and 2<sup>nd</sup> by Mr. Markezich. The motion passed unanimously in a voice vote.

Next Board Meeting – **July 16, 2019** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.