

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
January 15, 2019**

Present:

Richie Meile, Chairman
Herb Simmons, Trustee
Lonnie Mosley, Trustee
Mike Sullivan, Trustee
Ken Sharkey, Managing Director
John Baricevic, Attorney
Taulby Roach, Development Programming Associates
Walter Jackson, Metro Superintendent, Illinois Garage
Hollie, Etling, SCCTD
Tony Erwin, SCCTD
Mike Buelhorn
Kim Cella, CMT
Sheila Kimlinger, TWM Engineers

Absent: None

Call to Order:

The meeting was called to order by Chairman Meile, at 5:00 pm.

Introduction of Guests: Kim Cella, Sheila Kimlinger and Mike Buelhorn

Public Comment:

- None

Approval of Minutes:

- **A motion was made by Mr. Mosley and seconded by Mr. Sullivan to approve the minutes of the December 18, 2018 Board Meeting. The motion passed unanimously in a voice vote.**

Incoming Claims and Additions to the Agenda: None

Reports:

- Ken Sharkey
 - Mr. Sharkey introduced Ms. Cella with CMT to provide an update on their activities.
 - Ms. Cella outlined CMT's current media experience SCCTD is currently obtaining with since CMT inception with SCCTD. She informed the Board current earned media for 2018 was \$250,000.00, which this is at no cost to SCCTD. She continued by saying with the efforts we have reach over 7,000.000 residents in the metro area with our efforts.
 - Ms. Cella advised the Board the recently acquired CMAQ Grant will allow SCCTD to improve the media and information to the public. It will also provide education and training as well for the public. She advised that upon approval from IDOT and SCCTD, CMT will begin the work.

- Ms. Cella informed the Board CMT is working on preparing another CMAQ Grant to assist in the busing study and build private and public partnership with our local businesses and municipalities.
 - Ms. Cella advised the Social Media has been very busy. Twitter, LinkedIn, Facebook, etc had over 30,000 impressions. She went on to say the Metrobikelink is very popular along with you tube videos as well. She said CMT would begin preparing programming for the Valentines Day – Sweeter Commuter at the Fairview Station and the Civic Center at North County.
- Mr. Sharkey expressed his appreciation to CMT and Ms. Cella for all their hard work, which with the reporting to date is definitely showing.
- Mr. Sharkey presented the Sheriff Report.
- Mr. Sharkey advised the donation of the ATS Van to Caritas at St. Johns Bosco Childrens Center will be Thursday, January 17, 2019 @ 2:00 p.m.
- Mr. Sharkey presented the October 2018 Metro Boarding report.
- Mr. Sharkey recapped the Senior Citizen and Benefit Access Pass Program and updated the Board on its performance.
- Mr. Sharkey presented the Board as requested an outline of the operating expenses for the past year for the Belleville Scheel Street Station Snack Shop. He advised them the shop operated at a loss of \$127,000.00 for 2018 which is approximately \$10,500.00 per month. The Board directed Mr. Sharkey to discontinue the operation.
- Mr. Sharkey advised the Board that he has been working with Challenge Unlimited to run the shop, which works with special needs people to help them with a job. He also pointed out the Mr. Buelhorn was instrumental in getting the people from Challenge to consider the area for their use. Mr. Sharkey asked permission to negotiate an agreement with Challenge and that no agreement will be finalized until it is read and approved by our Attorney. **A motion was made by Mr. Simmons and seconded by Mr. Sullivan to accept the recommendations as presented by Mr. Sharkey. The motion passed unanimously in a voice vote.**
- Mr. Sharkey outlined the DOAP and advised the Board need to pass Resolution 2019-1-15 DOAP and the approve the Chairman to sign all contracts. **A motion was made by Mr. Simmons and seconded by Mr. Mosley to accept pass the resolution presented and sign all documents pertaining to the 2019 DOAP Agreement. The motion passed unanimously in a voice vote.**
- Mr. Sharkey presented the Bank Outline of the recommended banks to move SCCTD funds to for investing. He referred to presentation to Mr. Roach to explain. Mr. Roach presented the outline to the Board and gave an overview of the current and present funds invested. Mr. Roach advised the Board the outline is a breakdown of recommendations to the Board as to where the funds could be invested and how much. He continued to outline each banks rate's and how much each bank would consider investing at various time periods. Mr. Roach specifically point out before going and further, everything being presented meets/ or exceeds the SCCTD Investment Policy recently passed by the Board. Mr. Sharkey advised that he and Mr. Roach evaluated each bank and some were not able to meet the requested investment amount, but were interested in participating.
- Mr. Sullivan questioned why SCCTD is not considering Associated Bank. Mr. Baricevic responded by saying the bank is not a local bank, due to they have banks outside of the local area. Mr. Sullivan advised they are a local bank and they have numerous branches throughout this area. Mr. Roach

advised which ever bank the Board decides with the way the outline is presented it is a ladder affect. This will protect the investments for better averages in the long term. Mr. Sharkey further advised the investments and rates will be evaluated two (2) times per year in order to keep a handle on rates changes. Mr. Sullivan outlined his recommendation and advised the Board we are here to protect SCCTD and its funds. Further discussion from the Board presenting their thoughts and opinions. Mr. Sharkey advised the Board it is their decision on what banks SCCTD works with. The recommendation per the discussion is as follows:

1. Bank of Belleville – \$10,000,000.00
 - a. [24mth@2.75%](#)
2. Bank of O’Fallon - \$20,000,000.00 including the Checking
 - a. [18mth@2.52%](#) and [36mth@3.03%](#)
3. Bank of Waterloo - \$7,000,000.00
 - a. [24mth@2.60%](#)
4. Citizens Bank - \$3,000,000.00
 - a. [36mth@2.88%](#)

A motion was made by Mr. Sullivan and seconded by Mr. Mosley to accept the recommendation for investing as outlined above. The motion passed unanimously in a voice vote.

- Taulby Roach
 - Mr. Roach’s report is as included above.
- Mr. Baricevic
 - Nothing to report.
- Tony Erwin
 - Mr. Erwin provided his report to the Board outlining all active project and current maintenance work taking place.
 - No further report.
- Walter Jackson
 - Nothing to Report

Under Financial Matters:

- Nothing to report

Under Old Business:

- Personnel
 - Mr. Sharkey requested the Board consider and approve a raise of 2.5% for Tony Erwin and himself effective the adversary of the hiring date. **A motion was made by Mr. Sullivan and seconded by Mr. Mosley to approve the raises as requested. The motion passed unanimously in a voice vote.**

Under New Business:

- Mr. Sharkey
 - Mr. Sharkey presented a letter from New Beginning Out Reach Ministries U.H.C.A. requesting a donation of a retired ATS Van when available. Mr. Sharkey elaborated on the organization and the need. The question was asked if they are located within the St Clair County area and Mr. Sharkey advised they are not. No further discussion and no motion made.
 - Mr. Sharkey advised the Board regarding possible Capital Improvement Projects.

Board Member Comments:

- No comments.

There being no further business Chairman Meile entertained a motion to adjourn the meeting. A motion to adjourn was made by Mr. Simmons and Seconded by Mr. Sullivan. The motion passed unanimously in a voice vote.

Next Board Meeting – **February 19, 2019** at 5:00 pm located at the SCCTD office at 27 North Illinois St, Belleville, Illinois.

Adjournment 6:06 pm