

**ST. CLAIR COUNTY TRANSIT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
March 21, 2017**

Present:

Delores Lysakowski, Chairperson
Richie Meile, Trustee
Lonnie Mosley, Trustee

Bill Grogan, Managing Director

Guests:

St. Clair County Board member John West.

The meeting was called to order at 5:30 p.m. by Chairperson Lysakowski.

A motion was made by Richie Meile and seconded by Lonnie Mosley to approve the minutes of the February 21, 2017 meeting. The motion passed unanimously in a voice vote.

There were no Incoming Claims and Communications.

Under Financial Matters Chairperson Lysakowski indicated that she is in receipt of part of the Downstate Operating Assistance Program (DOAP) funds we are owed by the State of Illinois.

Under Old Business the Chairperson indicated that driver training for this year's Redbird Express will be finished this week. We have trained 115 drivers this year. Training for the Muny Express will begin in May.

Mr. Grogan distributed his Manager's Report for the past month. He indicated that he has completed the first draft of a proposed Employee Handbook as required under the new Illinois Grant Accountability and Transparency (GATA) statutes. He and the Chairperson need to discuss some of the provisions contained in the draft but he hopes it will be available for the Board to review before the April meeting with possible Board adoption at the May meeting.

There being no further business, the Chairperson reminded everyone that the next regular meeting will be at 5:30 p.m. Tuesday, April 18, 2017 in the same location. A motion to adjourn was made by Lonnie Mosley, and seconded by Richie Meile. The motion passed unanimously in a voice vote.

Chairperson Lysakowski adjourned the meeting at 5:53 p.m.